

Birling Parish Council

**All members of Birling Parish Council are summonsed to attend the
FULL COUNCIL MEETING to be held on**

Tuesday 10th November at 8pm

**VIA Video Conferencing – please see website for Zoom log in
details**

www.birlingparishcouncil.gov.uk

Public and Press are welcome to attend via video conference

Public Participation – Item 4 only

- 1. Apologies for absence**
- 2. Declarations of Pecuniary and Non-Pecuniary Interest**
- 3. Reports - County, Borough and Police**
Police update circulated prior to the meeting.
- 4. Open Forum – Public Participation Session**
The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed ten minutes unless directed by the chairman of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than three minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.
- 5. Approval and signing of minutes of the following meetings:**
(a) October 13th 2020 *(Attachment 1)*
- 6. (a) Matters arising and last month's circulation**
 - i. Parking issues**
To note draft letter is on hold until the meeting with Ryarsh School.
 - ii Meeting with Ryarsh School**
To receive update on meeting with head teacher.
 - iii. Culverts**
Deferred due to Corona Virus
 - iv. The bank verge infringement**
To note clerk awaiting approach by Cllr Walker before emailing land owner.
To note digging back due in April/May.
 - v. Waste Collection**
To note update on bin collections
 - vi. Village Sign**
To note contractor has removed sign and is working on repairs.
 - vii. Remembrance Service**
To note wreath laid on behalf of Birling Parish Council.
- (b) Matters for Information circulated to councillors**
 - 12/10/2020 COVID19 Champions
 - 12/10/2020 Planning Campaign
 - 12/10/2020 NALC Chief Executives Bulletin
 - 12/10/2020 KALC/KCC/Kent and Medway Environment Board – Net Zero environment event
 - 12/10/2020 Local Electricity Bill

12/10/2020 M20 Updates
12/10/2020 E Watch 1807
12/10/2020 KALC finance conference
12/10/2020 RSN rural bulletin
13/10/2020 E Watch 1808
13/10/2020 Securing the landscape toolkit questionnaire
13/10/2020 The Rural Bulletin
13/10/2020 Gatwick Announcement
13/10/2020 KALC news September
13/10/2020 KRF EU Transition threat
13/10/2020 Parish bus report September
13/10/2020 Planning White Paper- TMBC letter to Sec of State
13/10/2020 KALC bitesize courses
19/10/2020 Celebrate British parks
19/10/2020 Daily update on .gov.uk
19/10/2020 Planning White Paper
19/10/2020 Notice and Papers for KALC AGM
19/10/2020 E Watch 1809
19/10/2020 Guidance for Remembrance events
19/10/2020 M20 Updates
19/10/2020 NALC chief executives bulletin
19/10/2020 KALC CEO bulletin
19/10/2020 Halloween Updates
21/10/2020 E Watch 1810
21/10/2020 The Rural Bulletin
21/10/2020 COVID 19 Update
25/10/2020 E Watch 1811
25/10/2020 Kent Police Fraud Alert
25/10/2020 COVID 19 Update
25/10/2020 Knock and Check campaign
25/10/2020 Updates from KCC
29/10/2020 COVID 19 Updates
29/10/2020 E Watch 1812
31/10/2020 The Rural Bulletin
31/10/2020 COVID 19 response
31/10/2020 Innovation Park Medway
31/10/2020 NALC chief executive bulletin
31/10/2020 E Watch 1813
31/10/2020 NALCs Tree Charter
31/10/2020 Agenda for Area 2 planning committee
31/10/2020 NHS Kent and Medway CCG
31/10/2020 National CSSC green message
31/10/2020 SWEP – rough sleepers
31/10/2020 KCC Media release school dinners

7. Meetings

(a) Meetings attended on behalf of the parish council

29/10/2020 Tarmac Liaison Meeting – to note cancelled

(b) Future meetings

12/11/2020 TMBC Parish Partnership Panel

28/11/2020 KALC Annual General Meeting

8. Parish Business for Decisions

(a) Highways Improvement Plan

- i. To note Ryarsh PC corresponded with regarding s106 funds.
- ii. To note signs to be installed on Stangate Road.

(b) Local Plan

- i. To note local hearings
- ii. To note letter from examining inspectors

(c) Coronavirus updates

- i. To note lockdown from 5th November – 2nd December
- ii. To note community support efforts update from BART
- iii. To note Village Hall update

(d) Fly Tipping

- i. To note flytipping not all removed by TMBC
- ii. To note response from Ryarsh and Offham – increase in flytipping.

(e) No Parking Sign

- i. To receive update from Cllr Nevill.

(f) Budget and Precept 2021-22

- i. To consider budget and precept *(Attachment 2)*

10. Parish Business for Noting

(a) Website update

- i. To note the following added to the website:-
 - Road Closures and M20 Updates
 - Corona Updates
 - Securing the landscape Toolkit
 - Knock and Check campaign
 - KCC Budget Consultation
 - Halloween Updates
 - CountryEye App

11. Correspondence

- (a) 12/10/2020 Email from member of Ryarsh and Birling Garden Society regarding siting bench at Holly Hill – passed to Cllr Nevill.

12. Finance & Accounts

(a) To approve Bank Reconciliation October 2020.

(Attachment 2)

Net Bank Balances as at 31/10/2020 £26,017.27

(b) To note budget position year to date October 2020.

(Attachment 2)

(c) To approve PAYE record November 2020.

(d) BACS to be approved and signed (in person at next face to face meeting):

J Miller	Staff Costs	£271.76	N/A	N/A	Salary November
J Miller	Clerk Expenses	£494.00			Desk and Chair
J Miller	Clerk Expenses	£18.00	N/A	N/A	Land registry checks

HMRC	Staff Costs	£168.00	N/A	N/A	HMRC PAYE October
Streetlights	Streetlighting	£178.80	N/A	N/A	Street Lighting Maintenance Contract payment 1/2
Poppy Appeal	Poppy Wreath	£50.00	N/A	N/A	Wreath for Remembrance

13. Roads

(a) To report any road issues

(b) To report any updates on M20 Smart Motorway Works

(c) Road Closures – see website for details

- i. To note temporary road closures affecting Birling:
Stangate Road;

14. Planning

(a) Applications to be considered

There are none.

(c) Decisions by Tonbridge and Malling Borough Council

- i. TM/20/01866/FL Well Cottage 356 Stangate Road Birling West Malling Kent ME19 5JL Construction of two storey rear extension and erection of a garage with home office
Refuse on 27 October 2020

- ii. TM/20/01903/FL 157 Castle Way Leybourne West Malling Kent ME19 5HW Single storey flank extension to provide WC, utility room and storage area
Approved on 20 October 2020

- iii. TM/20/02097/AGN Walnut Tree Farm Stangate Road Birling West Malling Kent ME19 5JL Prior Agricultural Notification: erection of an agricultural storage building Prior
Approval Not Required on 19 October 2020

15. Matters for future meetings

16. Date of next meeting: Tuesday 8th December 2020 8pm

Julie Miller Julie Miller, Parish Clerk clerk@birlingparishcouncil.gov.uk

5th November 2020