

Birling Parish Council

**All members of Birling Parish Council are summonsed to attend the
FULL COUNCIL MEETING to be held on**

Tuesday 12th January 2021 at 8pm

**VIA Video Conferencing – please see website for Zoom log in
details**

www.birlingparishcouncil.gov.uk

Public and Press are welcome to attend via video conference

Public Participation – Item 4 only

- 1. Apologies for absence**
- 2. Declarations of Pecuniary and Non-Pecuniary Interest**
- 3. Reports - County, Borough and Police**
Police update circulated prior to the meeting.
- 4. Open Forum – Public Participation Session**
The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed ten minutes unless directed by the chairman of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than three minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.
- 5. Approval and signing of minutes of the following meetings:**
(a) 8th December 2020 *(Attachment 1)*
- 6. (a) Matters arising and last month's circulation**
 - i. Parking issues**
To receive update from Cllr Hirst regarding photographs of issues.
 - ii Meeting with Ryarsh School**
To receive update from Cllr Walker
 - iii. Culverts**
Deferred due to Corona Virus
 - iv. The bank verge infringement**
To note KALC recommended solicitor approached.
 - v. Village Sign**
To note new sign installed.
(b) Matters for Information circulated to councillors
 - 06/12/2020 E Watch 1823
 - 06/12/2020 Highways England moveable barrier works
 - 06/12/2020 KALC news November
 - 06/12/2020 Local Government Bulletin 2 December
 - 06/12/2020 Recycling site removal
 - 06/12/2020 M20 updates
 - 06/12/2020 COVID updates
 - 06/12/2020 Affordable Housing
 - 06/12/2020 K Cas Ransomware
 - 08/12/2020 KALC T&M Agenda
 - 08/12/2020 KCC Webinar EU

08/12/2020 KCC Revised safeguarding
 08/12/2020 The Rural Bulletin
 08/12/2020 E watch 1824
 08/12/2020 NALC breaking news
 08/12/2020 KCC Media Release – Cold Weather Warning
 08/12/2020 Covid Grant Scheme
 08/12/2020 NALC Chief Executives Bulletin
 11/12/2020 Climate Adaption Survey for Kent and Medway
 11/12/2020 E Watch 1825
 11/12/2020 Brexit Webinar
 11/12/2020 NALC chief executive bulletin
 19/12/2020 Christmas card from Mayor TMBC
 19/12/2020 Covid 19 financial support package for councils
 19/12/2020 E watch 1826
 19/12/2020 NALC Coronavirus update
 19/12/2020 Seasons Greetings 2020
 19/12/2020 Kent Prepared Newsletter
 19/12/2020 NALC Chief Executive's bulletin
 19/12/2020 KCC Media Release Asymptomatic Testing in Kent
 19/12/2020 The Rural Bulletin
 19/12/2020 E Watch 1827
 22/12/2020 Highways England information letter – M20
 22/12/2020 Seasons Greetings CPRE
 22/12/2020 KALC Ceo Bulletin December 2020
 22/12/2020 Kent Police Rural Task Force Report
 22/12/2020 Act now and help stop wildlife paying the price
 04/01/2021 Press Release – Statistics following cross channel disruption
 04/01/2021 Local Government Bulletin 30 December
 04/01/2021 E Watch 1829
 04/01/2021 Highways England letter – M20
 04/01/2021 E Watch 1830
 04/01/2021 Op Fennel Stakeholder Briefing
 04/01/2021 The Rural Bulletin

7. Meetings

(a) Meetings attended on behalf of the parish council

10/12/2020 KALC T&M Area Committee - Cllr Westwood

(b) Future meetings – to consider Agenda

8. Parish Business for Decisions

(a) Highways Improvement Plan

- i. To note signs to be installed on Stangate Road – January 11th 2021
- ii. To note Cllr Hohler awaiting press release details

(b) Local Plan

- i. To note update

(c) Coronavirus updates

- i. To note national lockdown restrictions
- ii. To note community support efforts update from BART
- iii. To note Village Hall update

- (d) **Fly Tipping / Litter**
 - i. To consider how to address recent litter issues
 - ii. To note fly tipping information shared with Cllr Betts and KALC
- (e) **No Parking Sign**
 - i. To note order placed.
- (f) **Investment**
 - i. To consider investing an amount of contingency reserves to either a one year bond at 0.85% (Shawbrook) or 5 year bond at 1.15% (Cambridge Bank) Minimum investment £10,000.
- (h) **Streetlighting**
 - i. To consider turning off lamp outside residents house – see email
- (i) **Strategic Plan**
 - i. To consider the development of a 3 year plan (attachment 2)
- (j) **Model Code of Conduct**
 - i. To consider adopting updated Code of Conduct (attachment 3)

10. Parish Business for Noting

(a) Website update

- i. To note the following added to the website:-
 - Road Closures and M20 Updates
 - Corona Updates
 - Fraud updates
 - Precept report
 - Kent Police updates
 - Flytipping information from Cllr Betts

11. Correspondence

- (a) Email from resident regarding streetlighting and Ryarsh school posters
- (b) Freedom of Information Act request from resident regarding verge

12. Finance & Accounts

(a) To approve Bank Reconciliation December 2020.

(Attachment 4)

Net Bank Balances as at 31/12/2020 £24,378.95

(b) To note budget position year to date December 2020.

(Attachment 4)

(c) To approve PAYE record January 2021.

(d) BACS to be approved and signed (in person at next face to face meeting):

January		Gross	Net	VAT	
J Miller	Staff Costs	£330.33	N/A	N/A	Salary January
HMRC Cumbernaud	Staff Costs	£206.80	N/A	N/A	PAYE January
J Miller	Expenses	£49.29	N/A	N/A	Printer Ink
Kent Site Services	Contingency	£409.44	£341.20	£68.24	Village Sign
LexisNexis	Contingency	149.99	N/A	N/A	Reference Book
CPRE	Subscriptions	£36.00	N/A	N/A	Annual subscription

13. Roads

(a) To report any road issues

(b) To report any updates on M20 Smart Motorway Works

(c) Road Closures – see website for details

i. To note temporary road closures affecting Birling:

None

14. Planning

(a) Applications to be considered

There are none.

(c) Decisions by Tonbridge and Malling Borough Council

The Cottage 30 Masters Lane Birling West Malling Kent ME19 5JP

Demolition of existing dwelling and replacement with green oak

framed dwelling, with new boundary wall and gates (re-submission

with revised design to that approved under reference TM/20/00503/FL

- provision of basement) **Approved on 18 December 2020**

15. Matters for future meetings

16. Date of next meeting: Tuesday 9th February 2021 8pm

Julie Miller Julie Miller, Parish Clerk clerk@birlingparishcouncil.gov.uk

6th January 2021