

## **Birling Parish Council**

### **Minutes of Meeting held on Tuesday 2 April 2013 in Birling Village Hall at 8.40pm**

**Present:** Councillors Mrs Jacquie Westwood (Chair) Mr Colin Grimmett  
Mr David Hopper Mrs Sylvia Spooner  
Mrs Helen Walker

Mrs Grimmett (Clerk) PCSOs Laura Bullen and Mark Thomas

#### **1 Apologies for Absence and Declarations of Interest**

Cllr Guy Nevill

#### **2 Reports**

PCSO Laura Bullen attended (possible as the meeting date had changed) with her colleague PCSO Mark Thomas who covers Borough Green, Plaxtol, Shipbourne and Igtham. Laura was pleased to report that no crimes had been recorded in Birling although diesel had been stolen from the old brickworks at Ryarsh and gas canisters from Spadework. Mrs Westwood thanked both PCSOs for attending and invited them to the Birling Flower Festival over the May Bank holiday weekend. Clerk to email details.

#### **3 Approval and Signing of Minutes of Previous Month's Meeting**

It was **RESOLVED** that the minutes of the meeting held on Tuesday 5 March 2013 be **APPROVED** and **SIGNED** by the Chair.

#### **4 Matters arising and last month's circulation**

##### **(a) Dispensations re Precept**

Cllr Nevill's form had been received.

##### **(b) Traffic calming repairs**

Kent Highways had planned a site meeting w/c 18 March but no report yet received.

##### **(c) Flooding in Bull Road**

This had been referred by Kent Highways to the Drainage Team who, due to recent weather conditions, are very busy and no report yet received.

##### **(d) Fire Hydrants**

The Clerk had emailed asking for further details but no response yet.

##### **(e) Any other matters arising**

Nothing was raised under this heading.

#### **5 Parish Business for Decisions**

##### **(a) Requests for Donations**

Donations for Y2 Crew Summer Scheme / Home Start / Try Angle Awards - decision deferred until May.

##### **(b) Any other Business**

Nothing was raised under this heading.

#### **6 Open Forum**

Nothing was raised under this heading.

#### **7 Correspondence**

None

## **In the Bag**

County Councillor Sarah Hohler's Report 2012 – 2013

Borough Councillors' Report 2013

TMBC Joint Transportation Board – Minutes of 3/12/2012 meeting

TMBC – letter re Housing Benefit Changes for “under-occupiers” (should have been in March bag)

Parish Partnership Panel – Minutes of 21/2/2013 meeting

KALC – KCC re Trial Switch Off of surplus lighting and part night lighting

Make Kent Quicker Update March 2013

KALC – Parish News Issue 368 March 2013

Action with Communities in Rural Kent Rural News Issue 126

Came & Co – Parish Matters Spring 2013

Oast to Coast Spring 2013

## **8 Financial Matters**

### **(a) Monthly reconciliation sheets, statement & PAYE forms**

Monthly reconciliation sheet and bank statement were signed and monthly record handed out. Year-end figures would be worked on for the audit on April 25 and presented at the May meeting. There hadn't been time to look at the new PAYE online reporting and these forms would also be produced for the May meeting.

### **(b) NatWest Bank**

Cllr Hopper had received a letter and form directly from NatWest relating to his signatory authorisation which he had returned on 18 March. On 2 April the Clerk was advised that the matter had still not been resolved with only the three existing signatories being shown on the account. A member of staff is to monitor the situation and advise the clerk when complete.

### **(c) Cheques to be signed**

The following cheques were signed:

1296	Mrs Grimmett	April salary + expenses	£279.06
1297	Action with Communities in Rural Kent	Subs	£35.00

### **(d) Any other financial business**

Nothing was raised under this heading.

## **9 Roads**

Mrs Spooner had contacted Kent Highways about a large puddle forming in a dip in the road outside her property which vehicles splash on her walls creating a dark stain. There had been a site meeting but the matter had been referred to the Drainage Team. The Clerk was asked to find out if treating the dip as a pothole would more quickly resolve the situation.

The replacement of the barriers on the bridge over the M20 had been completed and the Council considered that the work had been carried out well and in a timely manner. However, the kerb on the right hand side leaving the village was broken and the verges needed to be tidied up. The Clerk was asked to speak to Kent Highways.

## **10 Planning**

### **New Applications:**

None

**Decisions:**

TM/13/00149/FL                      TQ567779 160302  
Applicant:    Mr Tipler  
Location:     Foxglove Cottage 39 Ryarsh Road Birling ME19 5JR  
Proposal:     Ground floor rear extension  
TMBC:         Approved 28 March 2013

**Tunbridge Wells Council** – Notification of Special Joint Committee meeting 14/3/2013 to discuss bus service provision for Pembury hospital – the Clerk to request details of outcome.

**11    Any Other Business**

The Clerk was asked to thank Sarah Hohler and David Adams for attending the APA.

**12    Date of next meeting:**

As previously agreed **AGM 8.00pm 14 May 2013 followed by meeting 8.30pm**

There being no further business the meeting closed at 9.20pm.