

Birling Parish Council

**All members of Birling Parish Council are summonsed to attend the
FULL COUNCIL MEETING to be held on
Tuesday 4th September 2018 at 8pm
Birling Village Hall, Snodland Road, Birling ME19 5JE
Public and Press are welcome to attend**

- 1. Apologies for absence**
- 2. Declarations of Pecuniary and Non-Pecuniary Interest**
- 3. Reports - County, Borough and Police**
- 4. Open Forum – Public Participation Session**
- 5. Approval and signing of minutes of July’s meeting (*Attachment 1*)**
- 6. (a) Matters arising and last month’s circulation**
 - i. Local Plan**
To receive updates from Tonbridge and Malling Borough Council
 - ii. M20 Smart Motorway Works**
To note update
 - iii. Soldier Silhouette**
To note application received and payment pending.
 - iv. LED Street lighting Upgrade**
To receive any further updates
 - v. Flying the Red Ensign**
To receive update

(b) Matters for Information circulated to councillors

25/06/2018 Rural Services Network Weekly Digest
26/06/2018 E Watch 1567
26/06/2018 Rural Services Network invite to conference
26/06/2018 Email from Ryarsh Protection Group to Highways England
26/06/2018 Area 2 Planning Committee Agenda – TMBC
27/06/2018 Minutes for Parish Partnership Panel update
27/06/2018 Rural Services Network Weekly Digest
29/06/2018 E Watch 1568
29/06/2018 Email from TMBC to Ryarsh Protection Group
03/07/2018 E Watch 1569
03/07/2018 Rural Services Network Weekly Digest
04/07/2018 Rural Funding Digest
06/07/2018 E Watch 1570
10/07/2018 E Watch 1571
13/07/2018 E Watch 1572
17/07/2018 E Watch 1573
17/07/2018 Rural Services Network Weekly Digest
18/07/2018 TMBC – M20 Closure details
19/07/2018 NALC Newsletter
19/07/2018 Email from Ryarsh Protection Group
20/07/2018 E Watch 1574
23/07/2018 NALC Chief Executives Bulletin

23/07/2018 KALC Consultation Bye Laws on Sites of Special Scientific Interest
23/07/2018 NALC Annual Conference
23/07/2018 KALC Internet banking scam warning
23/07/2018 KALC Councillors Commission round table event
24/07/2018 E Watch 1575
24/07/2018 The Rural Bulletin
24/07/2018 Refuse and Recycling collections during hot weather TMBC
24/07/2018 PCC Annual Policing Survey
24/07/2018 Kent Police News
25/07/2018 KALC Procedural and Advice update
26/07/2018 TMBC Cancellation of M20 closure
27/07/2018 E Watch 1576
30/07/2018 KCC Big Conversation consultation
31/07/2018 E Watch 1577
31/07/2018 The Rural Bulletin
01/08/2018 The Rural Funding Digest August
01/08/2018 Kent Community Safety Newsletter
01/08/2018 NALC Chief Executives Bulletin
01/08/2018 KALC Call for evidence: Rural Economy
02/08/2018 KALC Government publication of revised NPPF
03/08/2018 E Watch 1578
05/08/2018 Draft questions for PPP meeting from KALC Area Committee
07/08/2018 E Watch 1579
07/08/2018 The Rural Bulletin
07/08/2018 TMBC Agenda for Area 2 Planning Committee
08/08/2018 KALC Consultation – LGA green paper for adult social care
09/08/2018 TMBCs answers to questions on Local Plan KALC Area Committee
09/08/2018 NALC Newsletter
10/08/2018 E Watch 1580
10/08/2018 TMBC News release electoral registration
10/08/2018 TMBC Refuse collection returning to usual service
10/08/2018 NALC Chief Executives Bulletin
11/08/2018 Minutes of KALC T&M Committee
13/08/2018 KALC Extreme hot weather
13/08/2018 KALC Community resilience workshop
14/08/2018 E Watch 1581
14/08/2018 The Rural Bulletin
14/08/2018 KALC Government Shale Gas Exploration and Production Planning Consultations
14/08/2018 KALC Funding for Taxi Firms
15/08/2018 KALC AGM Motion Southeastern parking charges
15/08/2018 KALC House of Lords Select Committee – seaside towns
15/08/2018 KCC Rights of Way improvement plans
16/08/2018 KALC Annual Finance Conference 18/10/2018
17/08/2018 E Watch 1582
20/08/2018 KALC Chief Executive's Bulletin
21/08/2018 E Watch 1583
21/08/2018 The Rural Bulletin
21/08/2018 KALC Model Standing Orders
24/08/2018 E Watch 1584

(c) Any other matters arising from the minutes

7. Meetings attended on behalf of the parish council

- (a) Cllr Westwood and Chair of Ryarsh Parish Council – 24/07/2018
- (b) Smart Motorway exhibition – 30/07/2018
- (c) KALC Area Committee – 02/08/2018

8. Parish Business for Decisions

(a) Traffic Survey

- i. To consider analysis from Cllr Hirst
- ii. To consider questions for KCC
- iii. To receive information on school plans for managing vehicles

(b) War Memorial Project

- i. To receive update on project from Cllr Hirst
- ii. To note project commencement on 17th September 2018

(c) Remembrance Day 2018

- i. To receive update on event planning
- ii. To receive update on road closed signs from Cllr Hewett
- iii. To consider communication of event
- iv. To receive update from Cllr Nevill on memorial

(d) General Data Protection Regulations

- i. To receive update on action plan
- ii. To approve Privacy Notice to be displayed on website

(e) 'Big Conversation'

- i. To note consultation results due to be released in September 2018

(f) Model Standing Orders

- i. To approve amendments received from NALC

(g) Birling Village Party 2018

- i. To consider donation

(h) Harvest Flower Festival Weekend 2018

- i. To consider donation

9. Parish Business for Noting

(a) Website update

To note the following added to the website:-
Update to community event dates
Smart Motorway updates
Cancellation of M20 Closure
Road closure Trottiscliffe

- (b) To note Cllr Houldsworth on waiting list for councillor training

10. Correspondence

18/07/2018 Email request for Cllr Nevill's details to discuss quarry proposal in Ryarsh

11. Finance & Accounts

- (a) To approve Bank Reconciliation June & July 2018
Net Bank Balances as at 31/07/2018: £38,582.53
- (b) To note budget position year to date July 2018

- (c) To approve PAYE record July & August 2018
- (d) To note update on transfer of banking arrangements to Unity Trust Bank
- (e) To approve cheques signed during summer recess:

Payee	Budget	Cheque No.	Amount Gross	Amount Net	VAT	Description
123 Connect	IT Costs	1587	£144.00	120.00	24.00	New Mailbox
J Miller	Staff Costs	1588	£308.73	N/A	N/A	August salary
HMRC	Staff Costs	1589	£77.20	N/A	N/A	HMRC PAYE August 2018
Public Clocks Ltd	Church Clock Maintenance	1590	£157.85	131.54	26.31	Annual Clock Maintenance

(f) Cheques to be signed:

Payee	Budget	Cheque No.	Amount Gross	Amount Net	VAT	Description
J Miller	Staff Costs	1591	£308.73	N/A	N/A	September salary
HMRC	Staff Costs	1592	£77.20	N/A	N/A	HMRC PAYE September 2018
RBL Poppy Appeal	Reserves	1593	£250.00	N/A	N/A	Soldier Silhouette
RBL Poppy Appeal	Donations	1594	£	N/A	N/A	Poppy Wreath
KALC	Reserves	1595	£110.99	N/A	N/A	Charles Arnold Baker

12. Roads

(a) To report any road issues

13. Planning

(a) Applications to be considered

There are none

(b) Decisions by Tonbridge and Malling Borough Council

There are none

14. Matters for future meetings

15. Date of next meeting: Tuesday 9th October 2018 at 8pm

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings Act) 1960 because of the sensitive nature of the business to be transacted, the public and press may be asked to leave the meeting during the consideration of the following item no. 24:

16. Pension Update

i. To receive update on employers pension

Julie Pilbeam

Julie Pilbeam, Parish Clerk clerk@birlingparishcouncil.gov.uk 29th August 2018