

Birling Parish Council

**All members of Birling Parish Council are summonsed to attend a meeting of the FULL COUNCIL to be held on
Tuesday 14 November 2017 at 8pm
Birling Village Hall, Bull Road, Birling ME19 5JE
Public and Press are welcome to attend**

- 1. Apologies for absence**
- 2. Declarations of Pecuniary and Non-Pecuniary Interest**
- 3. Reports – County, Borough and Police**
- 4. Open Forum – Public Participation Session**
- 5. Approval and signing of minutes of October's meeting (*pages 1-5*)**
- 6. Matters arising and last month's circulation**
 - i. Box Tree by War Memorial**
Update from Cllr Hirst following works
 - ii. War Memorial improvements project**
To receive update from Clerk
 - iii. Traffic Survey**
To report update
 - iv. Broadband**
To report response from Kent County Council on a possible date of completion from BT Openreach
 - v. Ham Hill Quarry**
To report the details of the two year temporary condition as per the minutes of the last meeting
 - vi. DCLG Consultation response**
To report response from Cllr Hewett
 - vii. Church Clock**
Clerk to provide update on timing issues
 - viii. Local Government Pension Scheme**
To report application is being progressed by Kent County Council
 - ix. Vegetation issues in Birling Park**
To report land ownership in response to resident complaint
- (b) Matters for Information circulated to councillors**
 - i. KALC latest events 05/10/2017
 - ii. KCC Urban Grass Cut 6 Programme 11/10/2017
 - iii. Monthly bus updates for Aug & Sep 11/10/2017
 - iv. KALC Community Awards Scheme 2018 11/10/2017
 - v. South East Water annual stakeholder survey 11/10/2017
 - vi. West Kent Updates 11/10/2017
 - vii. DCLG consultation – disqualification criteria 11/10/2017
 - viii. KCC Budget Consultation 14/10/2017
 - ix. M20J4 Castle Way Works Newsletter 14/10/2017
 - x. Powers of PCSOs 16/10/2017
 - xi. E Watch 1494 16/10/2017
 - xii. T&M KALC Committee Meeting 21/10/2017
 - xiii. E Watch 1495 21/10/2017

xiv.	West Kent Updates BA 2,3	21/10/2017
xv.	West Kent Updates BA 2	21/10/2017
xvi.	NALC Chief Exec Bulletin	21/10/2017
xvii.	Knitted Poppy Day Support	21/10/2017
xviii.	2018 Boundary Review (Parliamentary)	21/10/2017
xix.	West Kent Updates	30/10/2017
xx.	KALC Event announcement	30/10/2017
xxi.	Ham Hill Quarry Liaison Group notes	30/10/2017
xxii.	Works information M20 junctions 5-6	30/10/2017
xxiii.	NALC news release council tax capping	05/11/2017
xxiv.	KALC response to DCLG planning consultation	05/11/2017
xxv.	KALC General Data Protection Regulations	05/11/2017
xxvi.	KALC Crime Prevention and Safety conference	05/11/2017
xxvii.	E Watch 1497, 1498,1499 & 1500	05/11/2017
xxviii.	TMBC Agenda for Area 2 Planning Committee	05/11/2017
xxix.	TMBC response to DCLG planning consultation	05/11/2017
xxx.	Highways notification of works to A21 Sevenoaks	05/11/2017
xxxi.	West Kent Updates B2	05/11/2017

(c) Any other matters arising from the minutes

7. Meetings attended on behalf of the parish council

- (a) KALC Area Committee 12/10/2017 - Cllr Westwood
- (b) Ham Hill Quarry Liaison Group meeting 19/10/2017 – Cllr Westwood
- (c) KCC Highways seminar 23/10/2017 – Clerk
- (d) Friends of All Saints Birling 23/10/2017 – Cllr Walker

8. Parish Business for Decisions

(a) Online services

- i. To receive update on new website platform
- ii. To approve £94.00 + VAT to purchase 'birling.gov.uk' domain
- iii. To approve Microsoft Exchange Mailbox Local Government Plan @ £2.60 per user per month.
- iv. To approve the creation of Facebook page 'Birling Parish Council'
- v. To approve the creation of Twitter page 'Birling Parish Council'
- vi. To approve Social Media Policy to manage approved pages (*pages 6-10*)

(b) Welcome letter to new residents

To approve welcome letter for new residents (*page 11*)

(c) LED Street Lighting

To report quote of £7900 to upgrade lighting to LED

9. Correspondence

- (a) Letter from PS Homes concerning vehicle obstruction
(*Circulated by email*)

10. Finance & Accounts

- (a) To approve Bank Reconciliation October 2017
- (b) To note budget position year to date October 2017
- (c) To approve quarterly accounting statements Quarter 2 2017

- (d) To approve PAYE record October 2017
- (e) Cheques to be signed:

Payee	Budget	Cheque No.	Amount	Description
J Miller	Staff Costs	1553	£ 298.71	November salary
J Miller	Clerk expenses	1554	£ 45.94	Tea/coffee/stationery
HMRC	Staff Costs	1555	£ 292.60	HMRC PAYE August - November

11. Roads

(a) JPTCG

To note postponement of September meeting and request for future speakers/topics

(b) Resurfacing Works

To report update

(c) No right turn into Castle Way

To report update

(d) Inconsiderate Parking on Bull Road

To report PCSO has attended.

(e) Any other road issues to be reported

12. Planning

(a) Applications to be considered

TM/17/02443/FL Bull Cottage, 2 Bull Road, Birling

Amended drawings and amended location plan received 23.10.17

(b) Decisions by Tonbridge and Malling Borough Council

There were none.

13. Matters for future meetings

14. Date of next meeting: 12 December 2017 at 8pm

Julie Pilbeam

Julie Pilbeam, Parish Clerk birlingparishcouncil@hotmail.co.uk
7th November 2017