

## **Birling Parish Council**

**All members of Birling Parish Council are summonsed to attend the  
FULL COUNCIL MEETING to be held on  
Tuesday 12<sup>th</sup> March 2019 at 8pm  
Birling Village Hall, Snodland Road, Birling ME19 5JE  
Public and Press are welcome to attend**

- 1. Apologies for absence**
- 2. Declarations of Pecuniary and Non-Pecuniary Interest**
- 3. Reports - County, Borough and Police**
- 4. Open Forum – Public Participation Session**
- 5. Approval and signing of minutes of February’s meeting (*Attachment 1*)**
- 6. (a) Matters arising and last month’s circulation**
  - i. Great British Spring Clean**  
To receive report on litter pick.
  - ii. West Malling Sandpit**  
To note response to KCC sent.
  - iii. Local Plan**  
To note appointment of examiner and the subsequent letter received by TMBC.
  - iv. Tree Stumps**  
To note update.
  - v. Public House Lighting**  
To receive update from Cllr Houldsworth
  - vi. Big Conversation**  
To note response to consultation sent.
  - vii. Flytipping**  
To note Stangate Road flytipping reported.
- (b) Matters for Information circulated to councillors**

03/02/2019	Winter, women and wellbeing in the countryside
03/02/2019	Chief Executive’s bulletin
03/02/2019	South and South East in Bloom
03/02/2019	E Watch 1630
03/02/2019	Male victims of domestic abuse
03/02/2019	Ethical standards in local government
03/02/2019	Minutes of KALC T&M meeting 10/01/19
05/02/2019	Resilience and emergency planning
05/02/2019	M20 smart motorways update
05/02/2019	NALC Spring Conference
05/02/2019	E Watch 1631
05/02/2019	Local/Parish Elections
05/02/2019	Kent Minerals and Waste Local Plan 2013-30
08/02/2019	Resident Update Kent Minerals and Waste Local Plan
09/02/2019	KALC Planning Conference
09/02/2019	TMBC CSU Spring Plan
09/02/2019	The rural bulletin
09/02/2019	New Waste and Recycling collection service 2019

11/02/2019	Election nominations paperwork
15/02/2019	M20 Smart motorway weekly update
15/02/2019	Tree of Hope's afternoon tea
18/02/2019	TMBC Easter activities
19/02/2019	M20 emergency closures
19/02/2019	Newquay Town Council Parking Enforcement
19/02/2019	The rural bulletin
19/02/2019	E Watch 1635
22/02/2019	M20 weekly updates
22/02/2019	JPCTCG agenda 05/03/19
22/02/2019	E Watch 1636
22/02/2019	National CSSC Green Message
22/02/2019	NALC Chief Executive's bulletin
22/02/2019	Local Plan Update
22/02/2019	M2 junction 3-4 Eastbound surveys
22/02/2019	The rural bulletin
01/03/2019	Ryarsh protection group signing
01/03/2019	Kent Resilience Forum Parish pack
01/03/2019	E Watch 1637
01/03/2019	KALC news February
01/03/2019	M20 weekly update
01/03/2019	Agenda for Joint Transportation Board 11/03/2019
01/03/2019	E watch 1638
01/03/2019	Grange Park School consultation
01/03/2019	February Bus Updates

## 7. Meetings

### (a) Meetings attended on behalf of the parish council

- i. JPCTCG – 05/03/2019
- ii. Joint Transportation Board – 11/03/2019

### (b) Future meetings

- i. KALC T&M Area Committee – 23/05/2019

## 8. Parish Business for Decisions

### (a) War Memorial Project

- i. To receive update on additional stone works
- ii. To consider location of new bin
- iii. To receive an update on free snowdrops

### (b) Church Repairs

- i. To consider donation towards lychgate repairs

### (c) Community Walk

- i. To note proposal to organise a community walk

### (d) General Data Protection Regulations (*action plan attached*)

- i. To note further update on action plan  
Staff Handbook – April's meeting

### (e) Kent Resilience Forum

- i. To consider parish pack

### (f) Annual Parish Meeting

- i. To consider poster

- (g) **Elections in May**  
 i. To note nominations packs available from TMBC

**9. Parish Business for Noting**

- (a) **Website update**  
 i. To note the following added to the website:-  
 Road Closures  
 M20 Updates  
 Litter pick  
 Easter activities  
 Waste collection changes

**10. Correspondence**

- (a) Glasdon litter bin consignment note

**11. Finance & Accounts**

- (a) To approve Bank Reconciliation February 2019 (Attachment 2)  
 Net Bank Balances as at 28/02/2019 £25,486.90  
 (b) To note budget position year to date February 2019 (Attachment 3)  
 (c) To approve PAYE record March 2019  
 (d) Cheques to be signed:

Payee	Budget	Cheque No.	Amount Gross	Amount Net	VAT	Description
J Miller	Staff Costs	1618	£319.16	N/A	N/A	March salary
HMRC	Staff Costs	1619	£79.80	N/A	N/A	HMRC PAYE March
Victim Support	Donations	1620	£50.00	N/A	N/A	Donation

- (e) To note update on Unity Trust Transfer  
 (f) To note update on bank account transfer action plan

**12. Roads**

- (a) **To report any road issues**  
 (b) **M20 Smart Motorway Works**  
 To note update  
 (c) **LED Street lighting Upgrade**  
 To note update on repairs and new lamps.  
 (d) **Traffic Calming Measures**  
 To note requests sent to KCC  
 (e) **PCSO Coverage**  
 To note response from JPCTCG regarding funding for PCSOs.

**13. Planning**

- (a) **Applications to be considered**  
 (b) **Decisions by Tonbridge and Malling Borough Council**

**14. Matters for future meetings**

**15. Date of next meeting: Tuesday 9<sup>th</sup> April 2019 at 8pm**

**Julie Miller, Parish Clerk [clerk@birlingparishcouncil.gov.uk](mailto:clerk@birlingparishcouncil.gov.uk)**

**6<sup>th</sup> March 2019**