

Birling Parish Council

Draft Minutes of Meeting held on Tuesday 9 January 2018 in Birling Village Hall at 8pm

Present: Councillors Mrs J Westwood (Chair)
Mr Neil Hewett
Mr Guy Nevill
Mr Stuart Hirst
Mr C Grimmett
Mrs S Spooner
Mrs H Walker
Clerk Ms Pilbeam

Also in attendance: Kent County Councillor Mrs Sarah Hohler

1 Apologies for Absence and Declarations of Interest

There were none.
Cllr Matthew Balfour gave apologies.

2 Declarations of Interest

Cllr Nevill declared an interest in item 8 (vi) Kent Minerals and Waste Local Plan Consultation.

3 Reports

Cllr Hohler addressed the meeting and confirmed that there was no further update on the traffic survey due to officer holidays.
It was reported that Cllr Mike Whiting has taken over from Cllr Matthew Balfour as KCC Cabinet member for Highways.
It was reported that the KCC budget is being adjusted and is pending a decision.
The Minerals and Waste Local Plan was discussed and it was noted that there is a requirement for soft sand for which Lenham and Ryarsh are being considered. There is still a great deal of technical work to be done and residents are being asked for their input at an early stage.
The Lorry Watch scheme was discussed and it was noted that residents can report offending lorries on the KCC website and the companies will be followed up.
It was confirmed that the bus service consultation will be reviewed following Cllr Paul Carter's intervention.
Cllr Hohler reported that there is some funding left in the members grant for any Birling projects.
Cllr Hohler gave apologies for the next Parish Council meeting in February.

4 Open Forum

There were no members of the public present.

5 Approval and Signing of Minutes of Previous Month's Meeting

It was **RESOLVED** that the minutes of the meeting held on Tuesday 12 December 2017 be **APPROVED** and they were **SIGNED** by the Chair.

6 Matters arising and last month's circulation

(a) Actions from December's Meeting

- i. **War Memorial improvements project**
The site meeting was reported and it was agreed for the Clerk to circulate the quotation for comments from councillors.
- ii. **Traffic Survey**
It was noted that there was no further update available.
- iii. **Church Clock**
It was reported that the clock is keeping time.
- iv. **LED Lighting**
To report order progressed for LED.
- v. **Website**
To note awaiting '.gov.uk' domain name before going live. Cllr Nevill was thanked for providing additional photographs of interest
- vi. **Open Burial Grounds**
It was noted that the 'capacity study' advised by TMBC in January 2017 has not been finished and the Parish Council's query has been referred to Tonbridge and Malling Leisure Services for a full response.
- vii. **General Data Protection Regulations**
It was noted that the Clerk and Chair on waiting list for course.
- viii. **Church Project Funding**
It was **AGREED** that the Clerk contact the church representatives with details required for the meeting.
- ix. **Local Plan**
To note no further updates from Tonbridge and Malling Borough Council.

(b) Matters for Information circulated to councillors – all noted.

- i. 09/12/2017 West Kent Updates
- ii. 09/12/2017 E Watch 1510
- iii. 09/12/2017 Online crime reporting and non-injury collision
- iv. 09/12/2017 West Kent Updates
- v. 11/12/2017 KALC Parish News December
- vi. 11/12/2017 Weekly News Digest
- vii. 11/12/2017 KALC Event Governance and Procedures
- viii. 12/12/2017 E Watch 1511
- ix. 12/12/2017 Rural opportunities bulletin
- x. 12/12/2017 Nov Bus monthly updates
- xi. 12/12/2017 West Kent Updates
- xii. 12/12/2017 Strood Waterfront Development Brief 2017
- xiii. 12/12/2017 Weekly News Digest
- xiv. 15/12/2017 JPTCG Minutes and Speedwatch Report
- xv. 18/12/2017 KALC T&M Final Agenda
- xvi. 19/12/2017 Local Home Care Company festive event
- xvii. 19/12/2017 E Watch 1513
- xviii. 28/12/2017 E Watch 1515
- xix. 28/12/2017 Christmas Recycling & Refuse collection
- xx. 28/12/2017 West Kent Updates
- xxi. 28/12/2017 E Watch 1514

(c) Any other matters arising from the minutes

There were none.

7. Meetings attended on behalf of the Parish Council

(a) KALC Tonbridge & Malling Meeting

04/01/2018

Cllr Westwood reported that items discussed included the bus consultation, the snowploughing plan, training waiting lists and changes in the community safety unit. Kent Mineral and Waste consultation was also discussed. Public Space Protection Orders and Dog Control Orders were noted as being an issue for the borough council. J5 slips and wider traffic issues were discussed and it was noted that MP Mr Tom Tugendhat has encouraged parish councils to support UK highways improvements consultation in order to access the national funding. Further investigations are required to reference the specific consultation. It was **AGREED** to respond to the consultation when the matter was clarified.

8. Parish Business and Decisions

i. Reserves

a. To consider allocation of reserves 2018/19

It was **RESOLVED** to allocate £7900 towards LED Lighting Costs and £7700 towards the war memorial project. It was noted that the debris on the pavement caused by the unstable Bank remains a concern.

It was **RESOLVED** to put aside two years precept as a contingency fund.

ii. Precept

a. To finalise precept request to TMBC

It was **RESOLVED** to finalise the precept as £9957.74 and submit to TMBC by 19 January 2018

iii. Community Speedwatch

a. To consider the scheme for Birling parish

It was **RESOLVED** for the Clerk to investigate the equipment at Offham and Addington. It was noted to await traffic survey figures before proceeding.

iv. Parish Charter

It was noted that the Parish Charter will be finalised at the next TMBC meeting that was previously **AGREED** by BPC

v. Kent Minerals and Waste Local Plan 2013-30 Consultation

a. To consider response to consultation

It was **RESOLVED** to prepare a response to the consultation following the public meeting in Ryarsh on 29th January 2018.

Cllr Grimmatt will attend the meeting on behalf of Birling Parish Council.

9. Correspondence

Cllr Westwood reported contact from a journalist looking into Squadron Leader Tommy Pinkham's spitfire crash site. Cllr Nevill **AGREED** to share the information he held on the subject.

10. Financial Matters

- (a) It was noted that the bank statements still had not arrived despite the Chairman confirming the change of address on the bank account. A draft budget position was circulated.
- (d) The PAYE record for January 2018 was **APPROVED**.
- (e) The following cheques were **APPROVED** and duly signed:

Payee	Budget	Cheque No.	Amount	Description
J Miller	Staff Costs	1560	£ 298.71	December salary
J Miller	Reserves	1561	£ 38.92	Christmas Lights
Community Heartbeat	Reserves	1562	£ 45.60	New pads for defibrillator

10 Roads

(a) **To report any road issues**

Cllr Grimmitt noted that he had been reporting various issues with the road surface on the A228 on Park Road roundabout and it is confirmed that resurfacing is to be carried out.

11 Planning Applications and Decisions

- (a) There were none.

12 Matters for future meetings

The following items were confirmed to be added to the next agenda: Community Speedwatch, Kent Minerals and Waste Local Plan, TMBC Local Plan, the proposed Church community projects, the bus consultation, Major Roads Network/£5.3billion consultation, website update, traffic survey.

13 Date of next meeting

As previously agreed the next meeting will be held at **8pm on Tuesday 13 February 2018**. Cllr Hewett reported his apologies for the next meeting.

There being no further business the meeting closed at **21.47pm**.