

## **Birling Parish Council**

**All members of Birling Parish Council are summonsed to attend the  
FULL COUNCIL MEETING to be held on  
Tuesday 11<sup>th</sup> February 2020 at 8pm  
Birling Village Hall, Snodland Road, Birling ME19 5JE  
Public and Press are welcome to attend**

- 1. Apologies for absence**
- 2. Declarations of Pecuniary and Non-Pecuniary Interest**
- 3. Reports - County, Borough and Police**  
Police update for January circulated prior to the meeting.
- 4. Open Forum – Public Participation Session**
- 5. Approval and signing of minutes of 's meeting (*Attachment 1*)**
- 6. (a) Matters arising and last month's circulation**
  - i. West Malling Sandpit**  
To receive update.
  - ii. Cutting back of Foliage / Streetlamp**  
To receive update on UKPN replacement of lamp.
  - iii. Parking issues**  
To receive update on sign installation.
  - v. Local Plan**  
To receive update.
  - vii. Waste Collection Services**  
To receive update on collections.
  - xi. Meeting with Ryarsh School**  
To note update on meeting from Cllr Walker
  - x. Culverts**  
To note update from Tonbridge and Malling Borough Council
  - xi. Police volunteer role**  
To note article in Pilgrims.
- (b) Matters for Information circulated to councillors**
  - 04/01/20 NHW Mailing list
  - 04/01/20 E Watch 1726
  - 04/01/20 Monthly Bus Report
  - 04/01/20 KALC Community Awards
  - 04/01/20 KCC public health media release
  - 08/01/20 The rural bulletin
  - 08/01/20 E Watch 1729
  - 08/01/20 Valley Invicta Primary School consultation
  - 08/01/20 Kent Downs AONB trees pack
  - 08/01/20 NALC chief executives bulletin
  - 14/01/20 Strategic Statement Consultation KCC
  - 14/01/20 KALC Health and Wellbeing Conference
  - 14/01/20 Public notice – Kings Hill School
  - 14/01/20 Challenge yourself in 2020
  - 14/01/20 Warn and inform
  - 14/01/20 KCC Select Committee – affordable housing

14/01/20 E Watch 1727  
14/01/20 The Rural Bulletin  
14/01/20 RSN Rural Funding Digest  
14/01/20 Local Account for Adult Social Care  
20/01/20 Consultation on charges for Aylesford Martin Square Car Parks  
20/01/20 KALC CEO bulletin  
20/01/20 E Watch 1730  
20/01/20 Kent Police rural task force update  
20/01/20 E Watch 1731  
27/01/20 Chief Executive's Bulletin  
27/01/20 National CSSC Green Message  
27/01/20 The rural bulletin  
27/01/20 KCC Military Events Calendar  
27/01/20 New enhancements South Eastern  
27/01/20 E Watch 1732  
27/01/20 NHW INfrom from the KP Fraud Team  
27/01/20 Great British Spring Clean  
02/02/20 E Watch 1733  
02/02/20 The Rural Bulletin  
02/02/20 National CSSC Green message  
02/02/20 E Watch 1734  
02/02/20 Monthly Bus Report for January 2020  
02/02/20 KALC Survey 2020

## **7. Meetings**

- (a) Meetings attended on behalf of the parish council**
  - i. Parish Partnership Panel – 06/02/20 Cllr Westwood.
  - ii. Website Accessibility Regulations Workshop – Clerk.
- (b) Future meetings**
  - i. Tarmac Liaison Meeting – 12/02/20 Cllr Westwood.

## **8. Parish Business for Decisions**

- (a) Highways Improvement Plan**
  - i. To receive update
- (b) Great British Spring Clean 2020**
  - i. To consider date for litter pick.
- (b) Village Maintenance**
  - i. To receive update on quotation for refurbishment of village sign.
- (c) Precept**
  - i. To approve Precept note for website
- (e) Subscriptions**
  - i. To consider membership of Rural Kent 2020/21
- (f) War Memorial**
  - i. To consider further planting
- (g) VE Day**
  - i. To consider participation.

## **10. Parish Business for Noting**

**(a) Community Assets**

i. To note The Plough Inn at Trottiscliffe being saved as a community asset.

**(b) Website update**

i. To note the following added to the website:-

- Road Closures
- M20 Updates
- Highways Improvement Consultation

**11. Correspondence**

(a) Secure Trust statement

**12. Finance & Accounts**

(a) To approve Bank Reconciliation January 2020. (Attachment 3)

Net Bank Balances as at 31/12/19 £26,688.63

(b) To note budget position year to date January 2020.(Attachment 4)

(c) To approve PAYE record February 2020.

(d) Cheques to be approved and signed:

Payee	Budget	Cheque No.	Amount Gross	Amount Net	VAT	Description
J Miller	Staff Costs	300012	£342.71	N/A	N/A	February Salary
HMRC	Staff Costs	300013	£85.80	N/A	N/A	HMRC PAYE February
Heart of Kent Hospice	Donations	300014	£100.00	N/A	N/A	S137 donation
First Rescue Training and Supplies	Reserves	300015	£336.00	£280.00	£56.00	Defibrillator battery replacement
123 Connect Ltd	IT Costs	300016	£42.00	£35.00	£7.00	Annual renewal of .gov.uk domain

(e) To note update on Unity Trust Bank internet banking permissions.

(f) To note completion of Secure Trust Bank signatory changes.

(g) To approve closure of Natwest account.

**12. Roads**

(a) To report any road issues

(b) M20 Smart Motorway Works

To note update and concerns being raised about safety.

(c) Road Closures – see website for details

i. To note temporary road closures affecting Birling:

Church Lane, Vigo Hill, Ford Lane, Addington Lane Trottiscliffe

**13. Planning**

(a) Applications to be considered

i. TM/20/00072/RD Ley Farm Cottage, Snodland Road, Birling  
Details of conditions 3 (landscaping and boundary) 6 (foul water and surface water) and 7 (ecology report).

(b) Decisions by Tonbridge and Malling Borough Council

There are none.

**14. Matters for future meetings**

**15. Date of next meeting: Tuesday 10<sup>th</sup> March 2020 at 8pm**

*Julie Miller*

Julie Miller, Parish Clerk clerk@birlingparishcouncil.gov.uk

6<sup>th</sup> February 2020