

Birling Parish Council

**All members of Birling Parish Council are summonsed to attend the
BIRLING PARISH COUNCIL MEETING to be held on**

Tuesday 8th April 2025 at 8pm

At All Saints Church, Birling

www.birlingparishcouncil.gov.uk

Public and Press are welcome to attend

Public Participation – Item 5 only

- 1. Apologies for absence**
- 2. Declarations of Pecuniary and Non-Pecuniary Interest**
- 3. Approval and signing of minutes 11th March 2025** *(Appendix A)*
- 4. Monthly Reports - County, Borough and Police Reports**
 - (a)** County Councillor Sarah Hohler
 - (b)** Borough Councillors Paul Boxall and Bill Banks
 - (c)** Kent Police – to consider any questions for the Police and Crime Commissioner.
- 5. Open Forum – Public Participation Session**

The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed ten minutes unless directed by the chairman of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than three minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.
- 6. (a) Matters arising and last month's circulation**
 - i. Ryarsh School**

To receive any update.
 - ii. Village Hall**

To receive any updates on availability of hall
 - iii. Communal Lighting in Birling park**

To receive any update.
 - iv. Horse Rider Safety**

To receive any update.
- (b) Matters for Information circulated to councillors**
 - 21/03 Kent County Council Elections Notice
 - 30/03 E Watch 2266
 - 30/03 KALC News March 2025
 - 30/03 Chief Executives Bulletin
 - 30/03 News highlights for TMBC
 - 30/03 E Watch 2267
 - 30/03 E Watch 2268
 - 30/03 National Emergency Area Retrofit Project
 - 30/03 West Malling Energy Advice
 - 30/03 E Watch 2269
 - 30/03 S137 expenditure
 - 30/03 Parish Infrastructure Statement
 - 30/03 Sustainable Drainage systems TMBC Planning Scrutiny Select Committee

30/03 E Watch 2273
30/03 Survey 10 year plan for the NHS
30/03 E Watch 2272
30/03 E Watch 2271

7. Meetings

(a) Meetings attended on behalf of the parish council

There were none.

(b) Future meetings

- i. KALC T&M Area Meeting 10/04/2025
- ii. Parish Partnership Panel 29/05/2025
- iii. Snodland Asphalt Meeting 17/06/2025

8. Parish Business for Decisions

(a) Oast Park Golf Course Development

- i. To receive any updates.
- ii. To review tree survey carried out by councillors.

(b) Highways Improvement Plan

- i. To receive update on Highways Improvement Plan.

(c) Local Plan

- i. To receive any updates
- ii. To review the Land Availability Assessment Call for Sites.
- iii. To review parish infrastructure statement.

(d) Community Transport Grant / Bus Services

- i. To receive update on KALC T&M parish council initiatives.

(e) Jubilee and Coronation

- i. To receive update on stone.

(f) Village Maintenance, Waste and Litter

- i. To receive any updates.

(g) Risk Assessment

- i. To conduct annual review of risk assessment.

(h) VE Day 80

- i. To consider event to commemorate VE Day 80

(i) Focus Session on Long Term Vision

- i. To note one hour to be set aside at June meeting.

9. Parish Business for Noting

(a) Website/social media update

- i. To note the following added to the website:-
 - Road Closures
Birling Road, West Malling.

(b) Parochial Church Council

- i. To receive regular update.

(c) Resident Matters

- i. To note any recent local issues raised.

10. Correspondence – there is none.

11. Finance & Accounts

(a) To approve Bank Reconciliation March 2025

Net Bank Balances as at 31/03/2025 £15,211.80

To note budget position year to date March 2025 – noted.

(b) To approve PAYE record April 2025.

(c) BACS to be approved and signed

Various	Staff Costs	£	791.44			Apr Staff Costs
LASER	Streetlighting	£	25.46	£ 26.95	£ 0.06	Streetlight energy costs
Waveney IT	IT Costs	£	63.65	£ 53.04	£ 10.61	Monthly Mailbox Costs
KALC	Subscriptions	£	275.47	£ 229.56	£ 45.91	Annual Subscription
HugoFox	IT Costs	£	11.99	£ 9.99	£ 2.00	Monthly website costs
JA Miller	Expenses		£224.25			Oct - Mar 2025

12. Roads

(a) To report any road issues

(b) Road Closures

- i. To note temporary road closures affecting Birling:
Birling Road.

13. Planning

(a) Applications to be considered

- i. 25/00258/PA 251 Snodland Road, Birling
Addition of a new greenhouse to the garden.
- ii. 25/00492/PA Bank House, 74 Ryarsh Road Birling
Demolition of one and a half storey building. Replace with two storey habitable extension with glazed link connecting to main house.
Repair and alterations to main house, including, but not limited to thermal upgrades, reinstatement of front porch, replacement front door and installation of 4no. rooflights, and other associated works.
Alterations to grounds to provide two new parking spaces involving alterations to retaining walls and removal of 5 trees.
- iii. 25/00430/PA 5 Legge Lane, Birling
Proposed single storey side extension, conversion of double garage to study.

(b) Decisions by Tonbridge and Malling Borough Council

There are none.

14. Matters for future meetings

15. Date of next meeting: Tuesday 13th May 2025 Annual Statutory Meeting and Annual Parish Meeting

Julie Miller

Julie Miller, Parish Clerk clerk@birlingparishcouncil.gov.uk

3rd April 2025