

Birling Parish Council

Draft Minutes of Full Council Meeting held on 11th December 2018 in Birling Village Hall at 8pm

Present: Councillors Mrs J Westwood (Chair)
Mr N Hewett
Mr S Hirst
Mr G Nevill
Mr S Houldsworth
Mrs S Spooner
Mrs H Walker

Clerk Ms Pilbeam

Also in attendance: Kent County Councillor Mrs S Hohler, 0 members of the public

1 Apologies for absence

There were none.

2 Declarations of Pecuniary and Non-Pecuniary Interest

Cllr Hewett, Cllr Nevill and Cllr Houldsworth declared an interest in the Local Plan.
Cllr Nevill declared an interest in the West Malling Sandpit.

3 Reports

Cllr Hohler had updated the meeting with the library and bus consultations. The preparations for a 'no-deal Brexit' were also discussed. The draft revision of the Kent Minerals Plan was discussed and Cllr Hohler confirmed that the site had not been included in the future plans although a legal challenge had been received. The speed limit reduction on the A228 was confirmed and the s106 traffic calming was discussed.

4 Open Forum

There were no matters raised.

5 Approval and Signing of Minutes of Previous Month's Meeting

It was **RESOLVED** that the minutes of the meeting held on Tuesday 6th November 2018 be **APPROVED** and they were **SIGNED** by the Chair.

6 Matters arising and last month's circulation

(a) Actions from September's Meeting

i. M20 Smart Motorway Works

The updates were noted.

ii. LED Street lighting Upgrade

There was no further update.

iii. Church Bells

To note the church clock was set for Remembrance

It was said that the service went very well and it was a good turnout.

Thanks were noted for Cllr Houldsworth and Cllr Hewett for closing the road during the service.

iv. Section 106 works in Ryarsh

- An update was noted.
v. **West Malling Sandpit**
An update was noted from Cllr Hohler.

(b) Matters for Information circulated to councillors

09/11/2018 E Watch
09/11/2018 HGV Pilot Scheme KALC*
09/11/2018 Leigh expansion and Hildenborough Embankment
09/11/2018 Southeastern on track newsletter
09/11/2018 KALC AGM documents
09/11/2018 Kent and Medway funding fair
09/11/2018 RSN Rural Funding Digest
09/11/2018 Roundhill Tunnel works
09/11/2018 Rural Bulletin
09/11/2018 E Watch
16/11/2018 New KALC Website
16/11/2018 E Watch
16/11/2018 Rural Bulletin
16/11/2018 JPTCTG agenda
16/11/2018 E Watch
16/11/2018 Bus Monthly Updates
16/11/2018 Conservation Grants Old Chalk New Downs
18/11/2018 Agenda for Joint Transportation Board
18/11/2018 Higher Planning training KALC
18/11/2018 E Watch
18/11/2018 KALC news October 2018
18/11/2018 KALC Minutes and items for the PPP meeting
18/11/2018 Rural Bulletin
18/11/2018 E Watch
18/11/2018 E Watch
21/11/2018 Rural Bulletin
21/11/2018 E Watch
21/11/2018 NALC Legal briefing – websites
21/11/2018 NALC newsletter
21/11/2018 NALC Chief Executive's bulletin
21/11/2018 Medway Flood Partnership
21/11/2018 Green Clean 2018
21/11/2018 Local Elections 2019
21/11/2018 NALC Newsletter
21/11/2018 Extract from report for West Malling sandpit
26/11/2018 JPCTCG Meeting
26/11/2018 PCC –RJ Newsletter November 2018
26/11/2018 Glover review a call for evidence on the future of National Parks and AONB
26/11/2018 KCC Consultation on libraries, registrations and archives*
26/11/2018 NALC Chief Executives bulletin
26/11/2018 KALC Seminar presentation details
26/11/2018 M2 Brenchley Orchard
26/11/2018 E Watch
26/11/2018 Consultation: Changes to bus services in Sevenoaks
30/11/2018 E Watch
30/11/2018 The Rural Bulletin
30/11/2018 LGA/NALC one community guide
30/11/2018 Invitation to Discover Gatwick
30/11/2018 CPRE Campaign*
30/11/2018 KALC Cyber Security and Resilience Event

Initials _____

30/11/2018 Lost Words Kent Campaign for Books in Schools*
30/11/2018 HGV Pilot Scheme*
30/11/2018 Kent Fire and Rescue Safety and Wellbeing Plan and Council Tax
30/11/2018 E Watch
30/11/2018 Big Conversation Working Group
30/11/2018 Decision Sheet for Joint Transportation Board
30/11/2018 TMBC Parish Precepts Update*

Following a review of the items:

It was **RESOLVED** to donate £50 to the Lost Words Kent Campaign.

It was **RESOLVED** to donate £50 to the CPRE plastics campaign.

(c) Any other matters arising from the minutes

There were none.

7 (a) Meetings attended on behalf of the Parish Council

- i. Cllr Westwood - Parish Partnership Panel - 15/11/2018
- ii. JPCTCG – 26/11/2018
- iii. Cllr Hewett – Big Conversation – 26/11/2018
- iv. Cllr Westwood – KALC Annual General Meeting 17/11/2018

(b) Future meetings

- i. Big Conversation Working Group 19/12/2018
It was noted that the parish council support the buses routing to the hospital. The 58 was discussed and it was noted that the proposed changes to feed into other routes sounded positive however the new hub may mean that there is no route from West Malling to the hospital. The KCC officers are investigating and reporting back at the next group meeting.

Cllr Hewett left the meeting at 20.51pm

- ii. KALC Area Committee – 10/01/2019
Cllr Westwood reported on the motions at the meeting.

Cllr Hewett re-entered the meeting at 20.54pm

8 Parish Business and Decisions

(a) Remembrance Day 2018

- i. To note update on Remembrance Day service and wreath laying.
Thanks were expressed to everyone and it was noted that the photographs shall be uploaded to the website.

(b) War Memorial Project

- i. To receive update on remedial works
It was noted subject to consultation with the Village Hall committee that the benches may be moved around and a quote has been requested to extend the stone. Further planting was discussed.
It was **RESOLVED** to proceed with the additional stone quotation.
- ii. To note bin ordered.
A location for the bin will be decided when it arrives.

(c) Local Plan

- i. To note Local Plan response.

Initials _____

Cllr Hewett was thanked for completing the Local Plan response that was endorsed by councillors before submission.

(d) HGV Pilot

- i. To consider submitting a request to pilot the scheme to prevent HGVs using unsuitable roads.

It was **RESOLVED** not to proceed with this initiative at this time.

(e) Traffic Calming Measures

- i. To consider works required to improve road safety in Birling
It was **RESOLVED** for councillors to investigate the options on foot and feedback to the next meeting.

It was **RESOLVED** to obtain photographs from Offham Parish Council.

The clerk will update the map from Kent Highways with the streetlights.

(f) General Data Protection Regulations

- i. To note no further update on action plan.

(g) Kent County Council Libraries, Registrations and Archives Consultation

- i. To consider response to consultation

It was **RESOLVED** for the Clerk and Chairman to compose a response to the consultation to confirm that the parish council support the library in West Malling and the retention of the mobile library.

(h) Parish Meeting Dates 2019/20

- i. To consider future meeting dates.

It was **RESOLVED** to accept the second Tuesday of each month for meeting dates in 2019/20.

9 Parish Business for Noting

(a) Website update

To note the following added to the website:-

Remembrance details

Road Closures

Sand Pit Update

Elections 2019

Christmas events

- i. To note website provider has confirmed compliance with accessibility regulations 2018.

11 Correspondence – noted.

- (a) 05/11/2018 Ryarsh Protection Group Petition
- (b) 17/11/2018 Request for GDPR compliance from Church

11 Finance & Accounts

- (a) To approve Bank Reconciliation October 2018
Net Bank Balances as at 31/10/2018 £41,333.38
- (b) To note budget position year to date October 2018
- (c) To approve PAYE record December 2018
- (d) Cheques to be signed:

Initials _____

Payee	Budget	Cheque No.	Amount Gross	Amount Net	VAT	Description
J Miller	Staff Costs	1605	£350.47	N/A	N/A	December salary
HMRC	Staff Costs	1606	£87.60	N/A	N/A	HMRC PAYE December 2018

(e) To note draft budget 2019/20 as agreed at November meeting for submission to TMBC and revised estimated election costs recently received

(f) To note pensions regulator re-enrolment completed

(g) To note correspondence from Secure Trust Bank

12 Roads

(a) To report any road issues

It was reported that that tree stumps have been left alongside the grass verge just before Leybourne Lodge. The clerk will report to Kent Highways as pedestrians are being forced into the road.

It was noted the need to agree a date for a litter pick during the National Great British Spring Clean week, Saturday 2nd March 2019.

13 Planning

(a) Applications to be considered

i. TM/18/02650/TNCA 9 Bull Road, Birling.

T1 Cherry – dismantle to ground level and stump grind.

It was noted that there had been no objection.

(b) Decisions by Tonbridge and Malling Borough Council

There are none.

16 Matters for future meetings

Cllr Walker thanked the council for the donation to the flower festival from the Church. Cllr Walker informed councillors about the lychgate repairs and enquired if the council would be able to make a donation towards the works. This will be added to the next meeting agenda for a decision.

Other items included sandpit, war memorial stone works, traffic calming, library consultation response, Precept return to TMBC and buses.

17 Date of next meeting

As previously agreed the next meeting will be held at **on Tuesday 8th January 2019.**

The meeting closed at 22.06pm.

Signed _____

Date _____

Initials _____