# Birling Parish Council

## Minutes of Meeting held on Tuesday 9 June 2015 in Birling Village Hall at 8pm

Present: Councillors

Mrs Jacquie Westwood (Chair) Mr Colin Grimmett Mrs Helen Walker Mr Ron Nudd (Vice Chair) Mrs Sylvia Spooner

and Mrs Grimmett (Clerk)

## 1 Apologies for Absence and Declarations of Interest

County Cllrs Mrs Hohler and Mr Balfour and Cllr Nevill

## 2 <u>Reports</u>

County, Borough & Crime No reports received Ham Hill Quarry Liaison Group

Cllr Westwood had attended the recent meeting and the minutes will be circulated (now done) and attached to these minutes.

#### 3 Open Forum

As no members of the public were present nothing was discussed.

#### 4 Approval and Signing of Minutes of Previous Month's Meeting

It was **RESOLVED** that the minutes of the AGM and meeting held on Tuesday 12 May 2015 be **APPROVED** and they were **SIGNED** by the Chair.

#### 5 <u>Matters arising and last month's circulation</u>

### (a) Transparency Code Update

The Clerk advised that she had worked the 22 hours budgeted for training and updating the website and payment had been added to her June salary. Additional time needed on a monthly basis would be re-assessed in September.

#### (b) Any other matters arising

There were no other matters arising.

#### 6 Parish Business for Decision

#### (a) Co-option of New Councillor

Cllr Westwood had spoken with Miss Deborah Harrington, a new resident in the village, who had expressed an interest in becoming a Parish Councillor. Miss Harrington has previous experience as a town councillor and it was **AGREED** that, as no other applicants had come forward, if she was still interested she would be invited to attend the next BPC meeting on 14 July with a view to be co-opted to the BPC. Cllr Westwood will contact Miss Harrington.

#### (b) Defibrillator

A meeting had taken place prior to the BPC meeting attended by some Parish Councillors, members of the Birling Village Hall Charitable Trust (BVHCT) committee and Martin Render from Community Heartbeat Trust. Martin had demonstrated how the defibrillator works and gone through the different options of funding the installation. BPC and BVHCT felt that the managed option would best suit both parties. It was **AGREED** that BPC would proceed with funding a defibrillator at a cost of £1750 on a managed basis with Community Heartbeat Trust. It will be installed in the porch of the village hall with the BVHCT committee taking on responsibility for checking the machine. BPC will be responsible for paying the service charges and electricity costs (to be agreed with BVHCT). Clerk to

contact Community Heartbeat Trust to arrange delivery and to thank Martin for changing his plans at such short notice.

### (c) KALC - contribution towards cost of Economic Benefits Study on M25 East Facing Slips

It was **AGREED** that there was no reason to change BPC's previous decision not to contribute to the costs of the study. Clerk to communicate decision to KALC.

## (d) Any other matters to be Decided

Nothing was raised under this heading.

## 7 <u>Correspondence</u>

The Local Government Boundary Commission – Electoral Review of Kent (<u>www.lgbce.org/current-reviews/south-east/kent-county-council</u> and https://Consultation.lgbce.org.uk/node/4285)

Invitation to Kent, Surrey & Sussex Air Ambulance Trust afternoon tea (clerk will attend) Financial Matters

### (a) Monthly accounts, statements & PAYE records to be signed

The bank statement and PAYE forms were signed and the Clerk is to bring the correct monthly reconciliation sheet to July's meeting to be signed.

NatWest Current Account balance as at 30 May 2015 £15968.78.

#### (b) Cheques

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The following cheques were signed:			Net	VAT	Total
1387	Mrs Grimmett	June salary & reimbursements			£539.73
1388	Birling Village Hall CT Hire of hall				£42.00
1389	HMRC	PAYE			£231.00
1390	Public Clocks Ltd	Church Clock maintenance	£124.70	£24.94	£149.64
(c)	Any other financial business				

Nothing was raised under this heading.

#### 9 <u>Roads</u>

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#### (a) JPCTCG Meeting

Cllr Grimmett will attend the next meeting on 18 June.

#### (b) Any other roads business

The Clerk was asked to report that signs opposite 85 Birling/Ryarsh Road are blocked by vegetation.

10 <u>Planning</u> New Applications: None

**Decisions: None** 

## 11 Any Other Business

Nothing was raised under this heading.

#### 12 Date of next meeting As previously agreed Tuesday 14 July 2015 at 8.00pm

There being no further business the meeting closed at 9.10pm.