

Birling Parish Council

**All members of Birling Parish Council are summonsed to attend a meeting of the FULL COUNCIL to be held on Tuesday 12 December 2017 at 8pm
Birling Village Hall, Bull Road, Birling ME19 5JE
Public and Press are welcome to attend**

- 1. Apologies for absence**
- 2. Declarations of Pecuniary and Non-Pecuniary Interest**
- 3. Reports – County, Borough and Police**
- 4. Open Forum – Public Participation Session**
- 5. Approval and signing of minutes of November’s meeting (*pages 1-5*)**
- 6. Matters arising and last month’s circulation**
 - i. War Memorial improvements project**
To report site meeting plans
 - ii. Traffic Survey**
To report update
 - iii. Social Media**
To note new Facebook, Instagram and Twitter pages
 - iv. Events Co-ordination**
To note Clerk liaising with local clerks
 - v. Church Clock**
To report monitoring of time keeping
 - vi. LED Lighting**
To report order placed for LED
 - vii. Welcome Letter**
To note approved letter.

(b) Matters for Information circulated to councillors

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|--|------------|
| i. Kent Fire Rescue newsletter | 20/11/2017 |
| ii. JPTCG Agenda and Minutes | 21/11/2017 |
| iii. E-Watch 1505 | 21/11/2017 |
| iv. National Consumer Week | 27/11/2017 |
| v. West Kent Updates | 27/11/2017 |
| vi. NALC Door step criminal | 27/11/2017 |
| vii. KCC Consultation Cycle Route Tunbridge Wells | 27/11/2017 |
| viii. West Kent Updates (burglary) | 27/11/2017 |
| ix. Community Parish Away Days | 27/11/2017 |
| x. Parish Partnership Panel Minutes and Slides | 27/11/2017 |
| xi. E Watch 1508 | 02/12/2017 |
| xii. KCC Consultation – Gypsy and Travellers | 02/12/2017 |
| xiii. NALC Chief Executive bulletin 40 | 02/12/2017 |
| xiv. West Kent Updates | 02/12/2017 |
| xv. E Watch 1509 | 05/12/2017 |
| xvi. Falmouth Town Council business rates petition | 05/12/2017 |
| xvii. Western Kent Downs Character Assessment | 05/12/2017 |

(c) Any other matters arising from the minutes

7. Meetings attended on behalf of the parish council

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| (a) | Parish Partnership Panel – Cllr Westwood | 16/11/2017 |
| (b) | Kent Association of Local Councils AGM | 18/11/2017 |

8. Parish Business for Decisions

- (a) **Online services**
 - i. To feedback on new website format
- (b) **To consider precept for 2018/19**
- (c) **To discuss forthcoming bus service consultation**
- (d) **To consider Local Plan Update**
- (e) **General Data Protection Regulations**
 - i. To approve attendance at KALC course for Chair and Clerk
- (f) **Christmas Lights**
 - To consider Christmas Lights for the village

9. Correspondence

There is none.

10. Finance & Accounts

- (a) To approve Bank Reconciliation November 2017
- (b) To note budget position year to date November 2017
- (d) To approve PAYE record November 2017
- (e) Cheques to be signed:

Payee	Budget	Cheque No.	Amount	Description
J Miller	Staff Costs	1556	£ 298.71	December salary
K Ross Victim Support	S137 expenditure	1557	£260.00	Box Tree Maintenance
Heart of Kent Hospice	S137 expenditure	1558	£50.00	Donation
	S137 expenditure	1559	£50.00	Donation

11. Roads

- (a) **JPTCG**
 - 23rd November 2017 – Cllr Grimmett Report
- (b) **Resurfacing**
 - To discuss road resurfacing and line marking
- (c) **Any other road issues to be reported**

12. Planning

(a) Applications to be considered

TM/17/03191/FL Touchwood 17 Masters Lane Birling West Malling Kent
ME19 5JP

Erection of timber shed for domestic storage of gardening items and garden furniture

(b) Decisions by Tonbridge and Malling Borough Council

- i. TM/17/02443/FL Bull Cottage, 2 Bull Road, Birling
First floor extension approved on 13th November 2017

ii. TM/17/02697/TNCA 19 Ryarsh Road Birling West Malling
Kent ME19 5JW
T1 Large mature Holm Oak - balancing of crown by removal of a
single, lower limb- No Objection on 7 November 2017

13. Matters for future meetings

14. Date of next meeting: 9 January 2018 at 8pm

Julie Pilbeam

Julie Pilbeam, Parish Clerk birlingparishcouncil@hotmail.co.uk
5th December 2017