

Birling Parish Council

Minutes of Meeting held on Tuesday 14th April 2020 via Video Conference Call at 8pm

Present: Councillors Mrs J Westwood (Chair)
Mr N Hewett
Mr S Houldsworth
Mr S Hirst
Mrs S Spooner
Mr G Nevill
Mrs H Walker

Clerk Ms J Miller

Also in attendance: 2 members of the public

182. Apologies for absence

There were none. Borough Councillor Ann Kemp and County Councillor Hohler had sent their apologies.

183. Declarations of Pecuniary and Non-Pecuniary Interest

Cllr Nevill and Cllr Houldsworth declared an interest in the sandpit.

184. Reports - County, Borough and Police

It was noted that there were no items listed for Birling in the police report.

185. Open Forum – Public Participation Session

The members of the public did not wish to speak and advised that they would listen to the planning discussion.

186. Approval and signing of minutes of March's meeting

It was **RESOLVED** to approve the minutes of March's meeting. The minutes will be signed at the next face to face meeting.

187. (a) Matters arising and last month's circulation

i. West Malling Sandpit

It was noted that there was no further update.

ii. Parking issues

Deferred due to Coronavirus.

vii. Dog Walking Site

To note no further update.

v. Meeting with Ryarsh School

Deferred due to Coronavirus.

vi. Culverts

Deferred due to Corona Virus.

vii. The bank verge infringement

To receive update on KCC report. It was noted that there was no further update.

xi. Waste Collections

It was noted that the brown bin collection and bulky waste service have been cancelled. Thanks were noted to the waste collection workers. Flytipping was discussed and it was noted that there had been some flytipping on Workhouse Lane and other locations in Ryarsh and TMBC have responded well. It was noted that evidence of an address had been found in the flytipping in Stangate Road and a previous flytipping investigation had resulted in a conviction.

188. Matters for Information circulated to councillors

09/03/2020 Proposed A20 works Aylesford
09/03/2020 M20 updates
09/03/2020 KALC news February
09/03/2020 National CSSC green message
09/03/2020 Monthly bus services report for February
09/03/2020 E Watch 1743
09/03/2020 Chief Executives Bulletin
09/03/2020 RSN Rural Funding Digest
09/03/2020 Draft Climate Change Strategy Consultation
09/03/2020 E Watch 1744
17/03/2020 An update from Southeastern
17/03/2020 KALC L&D programme suspended
24/03/2020 Littlejohn instructions delayed
24/03/2020 Annual Report 2019/20 Cllr Hohler
24/03/2020 Annual Report 2019/20 Borough Councillors
24/03/2020 Libraries to close
24/03/2020 E Watch 1748
24/03/2020 KALC chief executive bulletin
24/03/2020 Warn and inform Corona Virus
24/03/2020 Stakeholder update – Big Conversation
24/03/2020 E Watch 1749
26/03/2020 Neighbourhood Watch advice
26/03/2020 Age UK – Corona Virus update
26/03/2020 RSN – keeping connected
26/03/2020 NALC chief executives bulletin
26/03/2020 Rural bulletin
26/03/2020 Community Support line TMBC
31/03/2020 NALC chief executives bulletin
31/03/2020 M20 updates
31/03/2020 NHW message scams
31/03/2020 E Watch 1752
31/03/2020 The Rural Bulletin
31/03/2020 E Watch 1750
31/03/2020 KCC Kent Together support line

It was noted that the 58 bus had been running on a Sunday and it was noted that the parish council shall find out if the service has been extended.

189. Meetings

(a) Meetings attended on behalf of the parish council (Cancelled due to Corona Virus)

- i. Lord Lieutenants Civic Service – 17/03/2020
- ii. JPTCTG – 07/04/2020

(b) Future meetings

There are none.

190. Parish Business for Decisions

(a) Highways Improvement Plan

- i. To note responses circulated by Clerk.
Cllr Hirst agreed to follow up with feedback via email. Councillors will also contribute.

It was **RESOLVED** for the percentage outcomes from the survey be published on the website in a Powerpoint presentation.

ii. To note meeting with KCC deferred due to Coronavirus.

(b) Local Plan

i. To note deferred due to Coronavirus – noted.

(c) BART Community Support

i. To note community support efforts and consider actions.

Thanks were recorded to the clerk and Elizabeth Miller for assisting in the distribution of the leaflets across the parish.

(d) Fly Tipping

i. Update on flytipping.

This was covered earlier in the meeting. Cllr Nevill agreed to collect the TMBC signs from Cllr Hirst and erect the in high risk areas.

ii. To note cost of cameras and consider actions.

Countryeye app was noted as a useful reporting tool. This will be added to the website.

(e) Village Maintenance

i. To note work on refurbishment on village sign and replacement of pole deferred due to Corona Virus.

It was noted that the replacement 'Welcome to' sign that had been stolen is on order at Kent County Council.

(f) VE Day

i. To consider updates from Cllr Nevill.

It was noted further updates will follow. The parish council is keen to support the event.

191. Parish Business for Noting

(a) Website update

i. To note the following added to the website:-

Road Closures, Ryarsh, Addington, Trottscliffle.

M20 Updates and resurfacing

Catalytic Converter thefts

Precept note

Litter pick poster

Coronavirus updates

It was noted that the BART poster will be added to the homepage.

192. Correspondence

(a) Email from resident concerning road closure of Birling Road and recommending pot hole repairs.

It was noted that since the agenda had been issued an email had been received regarding access to the public right of way next to Kibbles Brook Farm, MR71. Cllr Hewett reported that there is an electric fence across part of the footpath and this will be reported to Kent County Council. Cllr Hewett will prepare a report for the clerk.

193. Finance & Accounts

(a) To approve Bank Reconciliation March 2020.

Net Bank Balances as at 31/03/20 £20,070.05

The Bank Reconciliation was **APPROVED** and will be signed at the next face to face meeting.

(b) To note budget position year to date March 2020 – noted.

(c) To approve PAYE record April 2020

The PAYE record for April was **APPROVED** and will be signed at the next face to face meeting.

(d) Update on Secure Trust

It was noted that Secure Trust have requested further documents that require certifying. The clerk shall arrange when an appropriate person is available to do so.

(e) BACS to be approved and signed (in person at next face to face meeting):

Payee	Budget	Amount Gross	Amount Net	VAT	Description
J Miller	Staff Costs	£263.89	N/A	N/A	April Salary
HMRC	Staff Costs	£175.60	N/A	N/A	HMRC PAYE April
J Miller	Clerk expenses	£124.44	N/A	N/A	Printer ink and postage
E Miller	Reserves	£167.20	N/A	N/A	Stamps for community support

The payments were **APPROVED**.

194. Roads

(a) To report any road issues

To note replacement 'Welcome' sign on order – noted

(b) M20 Smart Motorway Works

To note update and concerns being raised about safety – noted.

(c) Road Closures – see website for details

- i. To note temporary road closures affecting Birling:
Birling Road, Workhouse Lane, Addington

195. Roads

(d) To report any road issues

It was noted that the missing sign had been stolen and has been reported.

(e) M20 Smart Motorway Works

To note update and concerns being raised about safety – noted.

(f) Road Closures – see website for details

- i. To note temporary road closures affecting Birling:
Ryarsh, Addington and Trottiscliffe.

196. Planning

(a) Applications to be considered

TM/20/00503/FL The Cottage, 30 Masters Lane, Birling

Demolition of existing dwelling and replacement with green oak framed dwelling with new boundary wall and gates.

It was **RESOLVED** to object. Cllr Hewett shall prepare a response.

(b) Decisions by Tonbridge and Malling Borough Council

Cllr Westwood declared an interest in these items.

TM/20/00072 Ley Farm Cottage, Snodland Road, Birling.

Details of conditions 3 (landscaping and boundary), 6 (foul surface water disposal) and 7 (ecology report). **APPROVED**.

180. Matters for future meetings

It was noted that the usual substantive items shall appear on the next agenda. A note shall be placed on the website and notice board regarding the postponement of the Annual Parish Assembly meeting in May. The clerk will seek feedback from BART on the community support given to the parish.

181. Date of next meeting: Tuesday 12th May 2020 at 8pm

(Please note that there is no AGM due to the changes in legislation (The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020)

Meeting closed at 21:28pm

Signed..... Date.....

DRAFT