

## **Birling Parish Council**

**All members of Birling Parish Council are summonsed to attend the  
FULL COUNCIL MEETING to be held on  
Tuesday 14<sup>th</sup> April 2020 at 8pm**

**VIA Video Conferencing – please contact the clerk for log in details**

Public and Press are welcome to attend via video conference

- 1. Apologies for absence**
- 2. Declarations of Pecuniary and Non-Pecuniary Interest**
- 3. Reports - County, Borough and Police**  
Police update for February circulated prior to the meeting.
- 4. Open Forum – Public Participation Session**
- 5. Approval and signing of minutes of March's meeting (Attachment 1)**  
*(To be signed in person at next face to face meeting)*
- 6. (a) Matters arising and last month's circulation**
  - i. West Malling Sandpit**  
To receive update.
  - ii. Parking issues**  
Deferred due to Corona Virus
  - vii. Dog Walking Site**  
To note no further update
  - v. Meeting with Ryarsh School**  
Deferred due to Corona Virus
  - vi. Culverts**  
Deferred due to Corona Virus
  - vii. The bank verge infringement**  
To receive update on KCC report
  - xi. Waste Collections**  
To note update from TMBC
- (b) Matters for Information circulated to councillors**
  - 09/03/2020 Proposed A20 works Aylesford
  - 09/03/2020 M20 updates
  - 09/03/2020 KALC news February
  - 09/03/2020 National CSSC green message
  - 09/03/2020 Monthly bus services report for February
  - 09/03/2020 E Watch 1743
  - 09/03/2020 Chief Executives Bulletin
  - 09/03/2020 RSN Rural Funding Digest
  - 09/03/2020 Draft Climate Change Strategy Consultation
  - 09/03/2020 E Watch 1744
  - 17/03/2020 An update from Southeastern
  - 17/03/2020 KALC L&D programme suspended
  - 24/03/2020 Littlejohn instructions delayed
  - 24/03/2020 Annual Report 2019/20 Cllr Hohler
  - 24/03/2020 Annual Report 2019/20 Borough Councillors
  - 24/03/2020 Libraries to close
  - 24/03/2020 E Watch 1748

24/03/2020 KALC chief executive bulletin  
24/03/2020 Warn and inform Corona Virus  
24/03/2020 Stakeholder update – Big Conversation  
24/03/2020 E Watch 1749  
26/03/2020 Neighbourhood Watch advice  
26/03/2020 Age UK – Corona Virus update  
26/03/2020 RSN – keeping connected  
26/03/2020 NALC chief executives bulletin  
26/03/2020 Rural bulletin  
26/03/2020 Community Support line TMBC  
31/03/2020 NALC chief executives bulletin  
31/03/2020 M20 updates  
31/03/2020 NHW message scams  
31/03/2020 E Watch 1752  
31/03/2020 The Rural Bulletin  
31/03/2020 E Watch 1750  
31/03/2020 KCC Kent Together support line

## **7. Meetings**

### **(a) Meetings attended on behalf of the parish council (Cancelled due to Corona Virus)**

- i. Lord Lieutenants Civic Service – 17/03/2020
- ii. JPTCTG – 07/04/2020

### **(b) Future meetings**

There are none.

## **8. Parish Business for Decisions**

### **(a) Highways Improvement Plan**

- i. To note responses circulated by Clerk.
- ii. To note meeting with KCC deferred due to Corona Virus.

### **(b) Local Plan**

- i. To note deferred due to Corona Virus

### **(c) BART Community Support**

- i. To note community support efforts and consider actions.

### **(d) Fly Tipping**

- i. Update on flytipping.
- ii. To note cost of cameras and consider actions.

### **(e) Village Maintenance**

- i. To note work on refurbishment on village sign and replacement of pole deferred due to Corona Virus.

### **(f) VE Day**

- i. To consider updates from Cllr Nevill.

## **10. Parish Business for Noting**

### **(a) Website update**

- i. To note the following added to the website:-
  - Road Closures, Ryarsh, Addington, Trottiscliffle.
  - M20 Updates

- Catalytic Converter thefts
- Precept note
- Litter pick poster

#### 11. Correspondence

- (a) Email from resident concerning road closure of Birling Road and recommending pot hole repairs.

#### 12. Finance & Accounts

- (a) **To approve Bank Reconciliation March 2020.** (Attachment 3)  
Net Bank Balances as at 31/03/20 £20,070.05
- (b) **To note budget position year to date March 2020.** (Attachment 4)
- (c) **To approve PAYE record April 2020.**
- (d) **Update on Secure Trust**
- (e) **BACS to be approved and signed (in person at next face to face meeting):**

Payee	Budget	Amount Gross	Amount Net	VAT	Description
J Miller	Staff Costs	£263.89	N/A	N/A	April Salary
HMRC	Staff Costs	£175.60	N/A	N/A	HMRC PAYE April
J Miller	Clerk expenses	£124.44	N/A	N/A	Printer ink and postage
E Miller	Reserves	£167.20	N/A	N/A	Stamps for community support

#### 12. Roads

- (a) **To report any road issues**  
To note replacement 'Welcome' sign on order.
- (b) **M20 Smart Motorway Works**  
To note update and concerns being raised about safety.
- (c) **Road Closures – see website for details**
- To note temporary road closures affecting Birling:  
Birling Road, Woodgate Lane, Addington

#### 13. Planning

- (a) **Applications to be considered**  
TM/20/00503/FL The Cottage, 30 Masters Lane, Birling  
Demolition of existing dwelling and replacement with green oak framed dwelling with new boundary wall and gates.
- (b) **Decisions by Tonbridge and Malling Borough Council**  
TM/20/00072 Ley Farm Cottage, Snodland Road, Birling.  
Details of conditions 3 (landscaping and boundary), 6 (foul surface water disposal) and 7 (ecology report).

#### 14. Matters for future meetings

15. **Date of next meeting: Tuesday 12<sup>th</sup> May at 8pm**

*Julie Miller*

Julie Miller, Parish Clerk clerk@birlingparishcouncil.gov.uk

7<sup>th</sup> April 2020