

Birling Parish Council

**All members of Birling Parish Council are summonsed to attend the
FULL COUNCIL MEETING to be held on
Tuesday 8th October 2019 at 8pm
Birling Village Hall, Snodland Road, Birling ME19 5JE
Public and Press are welcome to attend**

- 1. Apologies for absence**
- 2. Declarations of Pecuniary and Non-Pecuniary Interest**
- 3. Reports - County, Borough and Police**
Police Update September:
No crimes of note, no anti-social behaviour or other incidents of note,. Hi vis patrol through the area, no concerns. No further calls in regards to nuisance youths.
- 4. Open Forum – Public Participation Session**
- 5. Approval and signing of minutes of September’s meeting (*Attachment 1*)**
- 6. (a) Matters arising and last month’s circulation**
 - i. West Malling Sandpit**
To receive update.
 - ii. Local Plan**
To receive update (see letter from Planning Inspector).
 - iii. Police Crime Commissioner Updates**
To note updates on outstanding items and response to PCC.
 - iv. Streetlights upgrade to LED**
To note schedule of works.
 - v. Community Walk**
To note report from event – Cllr Houldsworth.
 - vi. NHS Consultations**
To note response not to be sent.

(b) Matters for Information circulated to councillors

06/09/2019 The rural bulletin
06/09/2019 1692 E Watch
06/09/2019 NALC policy consultation e briefing
06/09/2019 Swale community led housing event
06/09/2019 Chief executive’s bulletin
06/09/2019 M20 Smart Motorways Updates
06/09/2019 Weekly trackers
06/09/2019 Local Government Brexit Bulletin
11/09/2019 JPCTCG meeting update
14/09/2019 Southeastern ‘Delay Replay 15’
14/09/2019 TMBC community safety partnership news
14/09/2019 Kent Police – rural task force report
14/09/2019 Draft Kent and Medway housing strategy 2019-23
14/09/2019 Notes on neighbourhood planning
14/09/2019 Brexit preparedness update
14/09/2019 E Watch 1694
14/09/2019 Supplementary parking action plan

14/09/2019 Local Government Brexit Bulletin
 14/09/2019 Every mind matters
 14/09/2019 M20 Smart Updates
 14/09/2019 NALC Conference 2019
 14/09/2019 Chief Executives Bulletin
 14/09/2019 Join the movement for a litter-free countryside
 14/09/2019 Parish Partnership Panel Minutes
 14/09/2019 KALC T&M area committee meeting 19/09/2019
 16/09/2019 Kent County Council Road Closure email notifications
 16/09/2019 Global Climate Strike
 20/09/2019 E Watch 1696
 20/09/2019 Scam Alert – security alarm and checks
 20/09/2019 Local Government Brexit Bulletin
 20/09/2019 Sevenoaks Town Council precept flyer*
 20/09/2019 KALC autumn events
 20/09/2019 Saving the planet one cup at a time
 20/09/2019 The rural bulletin
 20/09/2019 E Watch 1695
 20/09/2019 M20 smart updates
 23/09/2019 Kent Resilience Forum Parish Partner Pack*
 23/09/2019 Invitation to discover Gatwick
 23/09/2019 Refuse collection dates
 23/09/2019 Southeastern ‘highly commended’
 23/09/2019 NALC chief executives bulletin
 24/09/2019 Kent Police – rural task force report and rural matters
 24/09/2019 E Watch 1697
 26/09/2019 Ryarsh Protection Group*
 27/09/2019 Ham Hill Quarry Snodland – liaison meeting postponed
 27/09/2019 M20 smart updates
 27/09/2019 E Watch 1698
 27/09/2019 Update for JPCTCG – air quality
 27/09/2019 TfSE Draft Transport Strategy Launch – Canterbury 22/10/2019

7. Meetings

- (a) **Meetings attended on behalf of the parish council**
 - i. KALC Area committee 19/09/2019 – Cllr Westwood
 - ii. JPCTCG – 23/09/2019 – Cllr Hirst
 - iii. Joint Transportation Board – 23/09/2019
 - iv. Ham Hill Quarry Liaison Group 03/10/2019 - postponed
- (b) **Future meetings**
 - i. West Malling bus pilot – 16/10/2019
 - ii. Ham Hill Quarry – to be confirmed

8. Parish Business for Decisions

- (a) **Highways Improvement Plan**
 - i. To note comments received and to arrange a meeting with Ryarsh Parish Council and Kent County Council
- (b) **Letter to Member of Parliament**
 - i. To receive response from Mr Tom Tugendhat
- (c) **Parking issues**
 - i. To receive land registry search and agree actions

- (d) **Village Maintenance**
- i. To receive update on quotation for refurbishment of village sign
 - ii. To note posts being painted week commencing 07/10 subject to weather conditions.
 - iii. To receive update on planting verges
 - iv. To consider date for litter pick and joining the CPRE Green Clean campaign.

9. Parish Business for Noting

(a) Website update

- i. To note the following added to the website:-
 - Road Closures
 - M20 Updates
 - Waste collection updates
 - Road Closure updates how to sign up to roadworks.org
 - Brexit updates

10. Correspondence

23/09/2019 Letter from Tom Tugendhat MP

11. Finance & Accounts

- (a) To approve Bank Reconciliation September 2019. *(Attachment 3)*
Net Bank Balances as at 31/08/2019 £22,919.10
- (b) To note budget position year to date September 2019. *(Attachment 4)*
- (c) To approve additional signatories on Unity Trust bank account.
- (d) To approve PAYE record October 2019.
- (e) Cheques to be approved and signed:

Payee	Budget	Cheque No.	Amount Gross	Amount Net	VAT	Description
J Miller	Staff Costs	300001	£330.27	N/A	N/A	October salary
HMRC	Staff Costs	300002	£82.40	N/A	N/A	HMRC PAYE October
J Miller	Clerk Expenses	300003	£30.00	N/A	N/A	Land searches
Birling Village Hall	Grants and Donations	300004	£542.41	N/A	N/A	Donation towards Village Hall CCTV
Campaign to Protect Rural England	Subscriptions	300005	£36.00	N/A	N/A	Annual subscription

- (f) To note update on Unity Trust Bank internet banking forms.
- (g) To note update on Secure Trust Bank signatory changes.
- (h) To note precept budget to be considered at November's meeting

12. Roads

- (a) To report any road issues
- (b) **M20 Smart Motorway Works**
To note update
- (c) **Road Closures – see website for details**
 - i. To note temporary road closures affecting Birling:
Add in Trottscliffe

13. Planning

- (a) **Applications to be considered**
 - i. TM/19/02233 Bank Cottage, Ryarsh Road, Birling

T1 Willow tree – dead standing, dismantle to ground level, T2 Elm
Tree dismantle to ground level.

(b) Decisions by Tonbridge and Malling Borough Council

At the time of printing there were none to report.

14. Matters for future meetings

15. Date of next meeting: Tuesday 12th November 2019 at 8pm

Julie Miller

Julie Miller, Parish Clerk clerk@birlingparishcouncil.gov.uk

3rd October 2019