

Birling Parish Council

**All members of Birling Parish Council are summonsed to attend the
FULL COUNCIL MEETING to be held on
Tuesday 11th December 2018 at 8pm
Birling Village Hall, Snodland Road, Birling ME19 5JE
Public and Press are welcome to attend**

- 1. Apologies for absence**
- 2. Declarations of Pecuniary and Non-Pecuniary Interest**
- 3. Reports - County, Borough and Police**
- 4. Open Forum – Public Participation Session**
- 5. Approval and signing of minutes of November's meeting (*Attachment 1*)**
- 6. (a) Matters arising and last month's circulation**
 - i. M20 Smart Motorway Works**
To note update
 - ii. LED Street lighting Upgrade**
To receive any further updates
 - iii. Church Bells**
To note the church clock was set for Remembrance
 - iv. Section 106 works in Ryarsh**
To note update
 - v. West Malling Sandpit**
To note update
- (b) Matters for Information circulated to councillors**
 - 09/11/2018 E Watch
 - 09/11/2018 HGV Pilot Scheme KALC*
 - 09/11/2018 Leigh expansion and Hildenborough Embankment
 - 09/11/2018 Southeastern on track newsletter
 - 09/11/2018 KALC AGM documents
 - 09/11/2018 Kent and Medway funding fair
 - 09/11/2018 RSN Rural Funding Digest
 - 09/11/2018 Roundhill Tunnel works
 - 09/11/2018 Rural Bulletin
 - 09/11/2018 E Watch
 - 16/11/2018 New KALC Website
 - 16/11/2018 E Watch
 - 16/11/2018 Rural Bulletin
 - 16/11/2018 JPTCTG agenda
 - 16/11/2018 E Watch
 - 16/11/2018 Bus Monthly Updates
 - 16/11/2018 Conservation Grants Old Chalk New Downs
 - 18/11/2018 Agenda for Joint Transportation Board
 - 18/11/2018 Higher Planning training KALC
 - 18/11/2018 E Watch
 - 18/11/2018 KALC news October 2018
 - 18/11/2018 KALC Minutes and items for the PPP meeting
 - 18/11/2018 Rural Bulletin

18/11/2018 E Watch
 18/11/2018 E Watch
 21/11/2018 Rural Bulletin
 21/11/2018 E Watch
 21/11/2018 NALC Legal briefing – websites
 21/11/2018 NALC newsletter
 21/11/2018 NALC Chief Executive’s bulletin
 21/11/2018 Medway Flood Partnership
 21/11/2018 Green Clean 2018
 21/11/2018 Local Elections 2019
 21/11/2018 NALC Newsletter
 21/11/2018 Extract from report for West Malling sandpit
 26/11/2018 JPCTCG Meeting
 26/11/2018 PCC –RJ Newsletter November 2018
 26/11/2018 Glover review a call for evidence on the future of National Parks and AONB
 26/11/2018 KCC Consultation on libraries, registrations and archives*
 26/11/2018 NALC Chief Executives bulletin
 26/11/2018 KALC Seminar presentation details
 26/11/2018 M2 Brenchley Orchard
 26/11/2018 E Watch
 26/11/2018 Consultation: Changes to bus services in Sevenoaks
 30/11/2018 E Watch
 30/11/2018 The Rural Bulletin
 30/11/2018 LGA/NALC one community guide
 30/11/2018 Invitation to Discover Gatwick
 30/11/2018 CPRE Campaign*
 30/11/2018 KALC Cyber Security and Resilience Event
 30/11/2018 Lost Words Kent Campaign for Books in Schools*
 30/11/2018 HGV Pilot Scheme*
 30/11/2018 Kent Fire and Rescue Safety and Wellbeing Plan and Council Tax
 30/11/2018 E Watch
 30/11/2018 Big Conversation Working Group
 30/11/2018 Decision Sheet for Joint Transportation Board
 30/11/2018 TMBC Parish Precepts Update*

7. Meetings

(a) Meetings attended on behalf of the parish council

- i. Cllr Westwood - Parish Partnership Panel - 15/11/2018
- ii. JPCTCG – 26/11/2018
- iii. Cllr Hewett – Big Conversation – 26/11/2018
- iv. Cllr Westwood – KALC Annual General Meeting 17/11/2018

(b) Future meetings

- i. Big Conversation Working Group 19/12/2018
- ii. KALC Area Committee – 10/01/2019

8. Parish Business for Decisions

(a) Remembrance Day 2018

- i. To note update on Remembrance Day service and wreath laying.

- (b) War Memorial Project**
 - i. To receive update on remedial works
 - ii. To note bin ordered.
- (c) Local Plan**
 - i. To note Local Plan response.
- (d) HGV Pilot**
 - i. To consider submitting a request to pilot the scheme to prevent HGVs using unsuitable roads.
- (e) Traffic Calming Measures**
 - i. To consider works required to improve road safety in Birling
- (f) General Data Protection Regulations**
 - i. To note no further update on action plan
- (g) Kent County Council Libraries, Registrations and Archives Consultation**
 - i. To consider response to consultation
- (h) Parish Meeting Dates 2019/20**
 - i. To consider future meeting dates.

9. Parish Business for Noting

- (a) Website update**
 - i. To note the following added to the website:-
 - Remembrance details
 - Road Closures
 - Sand Pit Update
 - Elections 2019
 - Christmas events
 - ii. To note website provider has confirmed compliance with accessibility regulations 2018.

10. Correspondence

- (a)** 05/11/2018 Ryarsh Protection Group Petition
- (b)** 17/11/2018 Request for GDPR compliance from Church

11. Finance & Accounts

- (a) To approve Bank Reconciliation October 2018 *(Attachment 2)*
Net Bank Balances as at 31/10/2018 £41,333.38
- (b) To note budget position year to date October 2018
(Attachment 3)
- (c) To approve PAYE record December 2018
- (d) Cheques to be signed:

Payee	Budget	Cheque No.	Amount Gross	Amount Net	VAT	Description
J Miller	Staff Costs	1605	£350.47	N/A	N/A	December salary
HMRC	Staff Costs	1606	£87.60	N/A	N/A	HMRC PAYE December 2018

- (e) To note draft budget 2019/20 as agreed at November meeting for submission to TMBC *(Attachment 4)*
- (f) To note pensions regulator re-enrolment completed
- (g) To note correspondence from Secure Trust Bank

12. Roads

- (a) To report any road issues

13. Planning

(a) Applications to be considered

- i. TM/18/02650/TNCA 9 Bull Road, Birling.
T1 Cherry – dismantle to ground level and stump grind.

(b) Decisions by Tonbridge and Malling Borough Council

There are none.

14. Matters for future meetings

15. Date of next meeting: Tuesday 8th January 2019 at 8pm

Julie Pilbeam

Julie Pilbeam, Parish Clerk clerk@birlingparishcouncil.gov.uk

6th December 2018