

Birling Parish Council

**All members of Birling Parish Council are summonsed to attend the
BIRLING PARISH COUNCIL MEETING to be held on**

Tuesday 12th December 2023 at 8pm

At All Saints Church, Snodland Road, Birling

www.birlingparishcouncil.gov.uk

Public and Press are welcome.

Public Participation – Item 5 only

- 1. Apologies for absence**
- 2. Declarations of Pecuniary and Non-Pecuniary Interest**
- 3. Approval and signing of minutes of meeting 14th November 2023** *(Appendix A)*
- 4. Reports**
 - (a)** County Councillor Sarah Hohler
 - (b)** Borough Councillors Paul Boxall and Bill Banks
 - (c)** Kent Police
- 5. Open Forum – Public Participation Session**

The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed ten minutes unless directed by the chair of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than three minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.
- 6. (a) Matters arising and last month's circulation**
 - i. Ryarsh School**

To receive any update.
 - ii. Village Hall access**

To receive any updates on availability of hall.
 - iii. Post Office**

To note any updates from Tom Tugendhat.

(b) Matters for Information circulated to councillors.

- 10/11 E Watch 2129
- 10/11 KALC AGM Documents
- 14/11 E Watch 2130
- 14/11 Environment and Circular Economy Newsletter
- 14/11 M2 Stockbury
- 15/11 Tree words for List B
- 15/11 Expanding video opportunities across Tonbridge and Malling
- 15/11 Parish Partnership Panel
- 17/11 Chief Executive Bulletin
- 17/11 KALC Training
- 17/11 KALC Bulletin
- 17/11 E Watch 2131
- 17/11 News from TMBC chief announces retirement
- 17/11 Update on pay scales and parish seminars
- 17/11 KALC Chief Executive's Bulletin
- 17/11 West Kent Rural Grants Scheme
- 17/11 E Watch 2128

20/11 Revised date for Tarmac liaison meeting
 21/11 KCC Highways Parish Seminars
 21/11 E Watch 2132
 21/11 The Rural Bulletin
 21/11 KCC Highways Seminars
 21/11 NALC Events
 21/11 **On and Off street parking restrictions**
 23/11 Chief Executive's Bulletin
 24/11 NALC Newsletter
 24/11 E Watch 2133
 24/11 NALC Events
 24/11 Keep safe – stay alert
 28/11 E Watch 2134
 28/11 The Rural Bulletin
 28/11 NALC Events
 01/12 Christmas refuse and recycling collections
 01/12 Tonbridge and Malling Violence Against Women and Girls consultant
 01/12 Training bulletin
 01/12 KALC AGM 2023
 04/12 E Watch 2135
 04/12 Strike action
 04/12 Family Hub and Commissioned Youth Decision

7. Meetings

(a) Meetings attended on behalf of the parish council.

- i. KALC AGM 18/11/2023
- ii. Snodland Asphalt Meeting 21/11/2023

(b) Future meetings

- i. KALC T&M Area Committee 14/12/2023
- ii. Parish Partnership Panel 08/02/2024
- iii. Parish Partnership Panel 30/05/2024

8. Parish Business for Decisions

(a) Highways

- i. To receive update from Cllr Hirst on Highways Improvement Plan.
- ii. To receive update on bank infringement.

(b) Local Plan

- i. To note update

(c) Community Transport Grant / Bus Services

- i. To receive update on KALC T&M parish council initiatives

(d) Jubilee and Coronation

- i. To receive update on visit to Gallaghers to choose stone.
- ii. To receive update from Cllr Nevill on tree planting.

(e) Village Maintenance, Waste and Litter

- i. To any updates from Costa and MacDonalds.

(f) Climate Action

- i. To review and update the Climate Action Plan.

- (g) **Strategic Plan Update**
 - i. To review updated strategic plan.
- (h) **Annual Budget and Precept 2024/25**
 - i. To consider final draft of budget and precept.
- (j) **Beam** – to agree a donation

9. Parish Business for Noting

(a) Website/Social Media platforms updates

To note the following added to online platforms:

- Road closures
- Precept draft
- Postal service letter
- Christmas waste collections

(b) Parochial Church Council

- i. To receive regular update.

(c) Resident Matters

- i. To note any recent local issues raised.

10. Correspondence

There were none.

11. Finance & Accounts

(a) To approve Bank Reconciliation November 2023

Net Bank Balances as at 30/11/2023 £19,173.51

(Appendix B)

(b) To note budget position year to date November 2023

(Appendix C)

(c) BACS and DD to be approved and signed for November 2023:

Payee	Budget	Amount Gross	Amount Net	VAT	Description
Various	Staff Costs	£527.84			Staff Costs
LASER	Streetlighting	£29.03	£27.58	£1.45	Streetlight energy costs
Waveney IT	IT Costs	£62.73	£ 52.27	£ 10.46	Monthly Mailbox Costs
HugoFox	IT Costs	£11.99	£9.99	£2.00	Monthly website costs
JA Miller	Clerk Expenses	£85.13	66.99	£14.19	Printer Ink

12. Roads

(a) To report any road issues

(b) Road Closures – see website for details.

- i. To note temporary road closures affecting Birling
There were none.

13. Planning

(a) Applications to be considered

i. 23/02046/FL 15 Bull Road, Birling ME19 5JE

Demolition of existing single storey conservatory and replacement with single storey rear extension. Conversion of garage to habitable rooms

(b) Decisions by Tonbridge and Malling Borough Council – there are none.

14. Matters for future meetings

15. Date of next meeting: 9th January 2024

Julie Miller **Julie Miller, Parish Clerk** clerk@birlingparishcouncil.gov.uk **6th December 2023**