

Birling Parish Council

Draft Minutes of Full Council Meeting held on 8th January 2019 in Birling Village Hall at 8pm

Present: Councillors Mrs J Westwood (Chair)
Mr N Hewett
Mr S Houldsworth
Mrs S Spooner
Mrs H Walker

Clerk Ms J Pilbeam

Also in attendance: PCSO McMillan, 0 members of the public

1 Apologies for absence

Apologies were received and accepted from Cllr S Hirst and Cllr G Nevill.

2 Declarations of Pecuniary and Non-Pecuniary Interest

There were none.

3 Reports

PCSO McMillan reported that Kent Police have a new software package however the new system does not facilitate a search of the village crime figures so he could not run through numbers however councillors were advised that www.police.uk offers this information but to consider that these figures need to be taken in context.

It was noted that 3 calls had been received about Birling recently, 2 concerning the smashed windows in Bull Road and a report of a disturbance between individuals that knew each other. None of these incidents were a cause of concern.

PCSO McMillan explained that they had been working on Operation Cactus, tackling parking around primary schools however there are many schools to patrol.

PCSO McMillan reported that he was joining the police as a police officer so it would be advisable for the parish to contact the community safety unit email account so that the emails can be allocated to the PCSOs on duty.

PCSO McMillan was congratulated on his new appointment and left the meeting.

4 Open Forum

There were no matters raised.

5 Approval and Signing of Minutes of Previous Month's Meeting

It was **RESOLVED** that the minutes of the meeting held on Tuesday 13th December 2018 be **APPROVED** and they were **SIGNED** by the Chair.

6 Matters arising and last month's circulation

(a) Actions from December's Meeting

i. M20 Smart Motorway Works

An update of the future overnight closures were noted on the 14th -18th January and 21st – 25th January.

It was noted that the Clerk will add to the website and register an interest in future stakeholder meetings.

ii. **LED Street lighting Upgrade**

It was noted that the Clerk is continuing to chase up the works.

It was noted that the Clerk will report the lights out in Ryarsh at the chicane.

Repairs will be carried out to existing lights if there is no response from KCC.

iii. **West Malling Sandpit**

It was noted that there had been no further updates.

iv. **Kent County Council Libraries, Registrations and Archives Consultation**

To note response sent

v. **Great British Spring Clean**

To note date of 2nd March 2019

(b) Matters for Information circulated to councillors

04/12/2018 Suggestions needed for KALC meeting 10/01/19

04/12/2018 E Watch

04/12/2018 NALC Chief Executive Bulletin

04/12/2018 The Rural Bulletin

04/12/2018 NALC Spring Conference 2019

04/12/2018 Agenda for Area 2 Planning Committee

10/12/2018 KCC Brexit Preparedness

10/12/2018 Police 'Complaint or Compliment'

10/12/2018 E Watch

10/12/2018 Fieldwork: the latest campaigns from the CPRE

10/12/2018 Making every contact count survey

12/12/2018 Big Conversation Working Group minutes

12/12/2018 E Watch

12/12/2018 The Rural Bulletin

18/12/2018 Kent Police Facing Abuse of position poster

18/12/2018 NALC Chief Executive Bulletin

18/12/2018 Kent Police Rural Matters and Rural Liaison Team Report

18/12/2018 KCC Public Health media release – flu jab

18/12/2018 KALC Community Awards 2019

18/12/2018 Draft agenda T&M KALC Area Committee

18/12/2018 Gatwick Airport and Noise Management Board

18/12/2018 E Watch

18/12/2018 NALC Chief Executive Bulletin

18/12/2018 National CSSC Green Message – UK Protect CT Bulletin

18/12/2018 E Watch

18/12/2018 The Rural Bulletin

21/12/2018 Network Rail – Severe Weather Services

21/12/2018 Kent PCC's newsletter

21/12/2018 NALC Chief Executive Bulletin

21/12/2018 E Watch

21/12/2018 RSN Christmas message

21/12/2018 Nicolas Hislop Christmas message

02/01/2019 E Watch

02/01/2019 CPRE Christmas message

02/01/2019 E Watch

02/01/2019 E Watch

02/01/2019 CPRE Women and the Countryside

02/01/2019 KALC Winter Events

(c) Any other matters arising from the minutes

There were none.

7 (a) Meetings attended on behalf of the Parish Council

- i. Big Conversation Working Group – Cllr Hewett 19/12/2018
Cllr Hewett reported that changes had been made in response to the parish feedback. A consultation will run from 22nd January – 19th February 2019. A notice of the consultation will be requested from KCC.

(b) Future meetings

- i. KALC Area Committee – Cllr Westwood 10/01/2019
- ii. JPCTCG – 05/03/2019

8 Parish Business and Decisions

(a) War Memorial Project

- i. To receive update on additional stone works
It was noted that the works had been ordered.
- ii. To consider bin location
The new bin order is in progress.

(b) Traffic Calming Measures

- a. The following initial ideas for works required to improve road safety in Birling were discussed. A large-scale map was requested to plot where improvements could be located. It was noted that residents would be consulted on any draft plans prior to submission to KCC for expert advice.

KCC could be asked about a retaining stone wall to keep the bank upright to make the footpath safe. Cllr Hirst and Cllr Nevill would be asked to revisit this from their experience.

Cllr Houldsworth agreed to investigate the previous reports on the matter.

The cobble stones in Bull Road require refurbishing and the fencing repaired and painted. It was asked if the area could be lit and the cobbles slightly raised.

A 20mph limit be requested and a flashing actual speed light on the Snodland entrance side.

The existing speed indicator light to be upgraded to show approaching cars speed.

Double yellow lines could be considered on the t-junction and the PCSO asked to visit the owner to remind of the parking issues.

Rumble strips/speed humps were discussed. Table tops were considered to be a better option at all entrances to village and on the hill on Ryarsh Road.

It was asked if a police officer could be funded jointly with other parishes to carry out speed checks and issue fines.

It was noted that the council would support Ryarsh should the council propose a zebra crossing or a safe road crossing outside the school.

A chicane along Ryarsh Road where the road narrows was also discussed.

Discussions will continue at the next meeting to further develop the plans.

(c) PCSO Contact

- i. To consider what level of engagement Birling Parish Council wish to receive from local PCSOs for the Tonbridge and Malling Area KALC Committee. Cllr Westwood agreed to report back that the PCSOs were leaving and not being replaced and ask for more details of funding police officers.

(d) Church Repairs

- i. To consider donation towards lych-gate repairs
This item was deferred.
Cllr Westwood agreed to ask Cllr Nevill if he would be able to provide any primroses and cowslips for the area outside the church.

(e) General Data Protection Regulations

- i. To note no further update on action plan

9 Parish Business for Noting

(a) Website update

To note the following added to the website:-
Road closures
Remembrance Photos
Kent Police 'Complaint or Compliment'
Abuse of position poster

(b) Correspondence – noted.

There was none.

10 Finance & Accounts

(a) The Bank Reconciliation for November 2018 was **APPROVED**.

Net Bank Balances as at 31/11/2018 £26,477.82

(b) To note budget position year to date November 2018

(c) The PAYE record for January 2019 was **APPROVED**.

(d) The following cheques were **APPROVED** and duly signed at the meeting:

Payee	Budget	Cheque No.	Amount Gross	Amount Net	VAT	Description
J Miller	Staff Costs	1607	£319.16	N/A	N/A	January salary
HMRC	Staff Costs	1608	£79.80	N/A	N/A	HMRC PAYE January
Lost Words Kent	Grants and Donations	1609	£50.00	N/A	N/A	Lost Words Kent Campaign donation
CPRE	Grants and Donations	1610	£50.00	NA	N/A	CPRE plastics campaign
Public Clocks Ltd	Church Clock	1611	£108.00	£90.00	£18.00	Clock maintenance for Remembrance Sunday

- (e) The precept request to be sent to Tonbridge and Malling Borough Council was **APPROVED**. The precept would be £10,324 and the budget for 2019/20 was **FORMALLY APPROVED**.

11 Roads

- (a) To report any road issues

It was noted that the Clerk would follow up the remaining tree stumps.

12 Planning

(a) Applications to be considered

- i. TM/18/02925/FL 90 Ryarsh Road Birling West Malling Kent ME19 5JR Two storey side and front extension

It was **APPROVED** No Objections.

(b) Decisions by Tonbridge and Malling Borough Council

- i. TM/18/02650/TNCA 9 Bull Road, Birling.

T1 Cherry – dismantle to ground level and stump grind.

No objection.

The brightness of the new lights outside the pub were discussed and Cllr Hewett agreed to look into them.

13 Matters for future meetings

M20 Smart Motorway works, LED, sand pit, Libraries response, GB Springclean plans, war memorial project, traffic calming measures, church repairs, GDPR.

14 Date of next meeting

As previously agreed the next meeting will be held at **on Tuesday 12th February 2019**.

The meeting closed at 21:45pm.

Signed _____

Date _____