

## **Birling Parish Council**

**All members of Birling Parish Council are summonsed to attend the  
FULL COUNCIL MEETING to be held on  
Tuesday 14<sup>th</sup> December 2021 at 8pm  
At All Saints Church, Bull Road, Birling  
[www.birlingparishcouncil.gov.uk](http://www.birlingparishcouncil.gov.uk)**

Public and Press are welcome to attend

Public Participation – Item 4 only

- 1. Apologies for absence**
- 2. Declarations of Pecuniary and Non-Pecuniary Interest**
- 3. Reports - County, Borough and Police**  
Police update circulated prior to the meeting.  
To note Castle Way business property, break in 23/11/21
- 4. Open Forum – Public Participation Session**  
The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed ten minutes unless directed by the chairman of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than three minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.  
  
To receive presentation on forthcoming campsite planning application.
- 5. Approval and signing of minutes of the following meetings:**  
(a) 9<sup>th</sup> November 2021 *(Attachment 1)*
- 6. (a) Matters arising and last month's circulation**
  - i. Ryarsh School**  
To receive update from Cllr Walker on meeting with Ryarsh PC and head teacher.
  - ii. Culverts**  
To receive update on section 19 report.
  - iii. Benches**  
Works to be planned for spring.
  - iv. Village Hall access**  
To receive an update on availability of hall  
**(b) Matters for Information circulated to councillors**
  - 02/11/2021 Agenda Planning and Transportation Board
  - 02/11/2021 October Parish Newsletter
  - 02/11/2021 KALC newsletter
  - 02/11/2021 Rural Bulletin
  - 02/11/2021 E watch 1918
  - 02/11/2021 Agenda for communities and Housing Advisory Board
  - 02/11/2021 Contain outbreak fund
  - 02/11/2021 Local government bulletin
  - 08/11/2021 E watch 1919
  - 08/11/2021 Weekly waste update
  - 08/11/2021 KALC CEO Bulletin

08/11/2021 Prevent venue hire guidance  
 08/11/2021 KFRS/KALC Fire hydrant initiative  
 08/11/2021 KCC Community Warden Service review  
 08/11/2021 COP26: join us for a day of global action  
 08/11/2021 Health and wellbeing conference  
 09/11/2021 Parish Partnership Panel raising matters for the agenda  
 09/11/2021 E watch 1920  
 10/11/2021 Minutes for economic regeneration board  
 10/11/2021 Local government bulletin  
 10/11/2021 Latest Kent Police Rural Task Force report and summer rural matters  
 15/11/2021 Agenda for street scene and environment services advisory board  
 15/11/2021 Local government bulletin  
 16/11/2021 National CSSC Green Message – threat level change  
 16/11/2021 E Watch 1921  
 16/11/2021 Decision sheet Communities and Housing advisory board  
 16/11/2021 Weekly Waste Update  
 18/11/2021 Agenda for Area 1 Planning Committee  
 18/11/2021 KALC Community Awards  
 18/11/2021 NALC policy consultation briefing  
 18/11/2021 Library service engagement  
 18/11/2021 Agenda for Snodland Ashpalt Plant liaison  
 18/11/2021 Local government bulletin  
 18/11/2021 E Watch 1923  
 23/11/2021 NALC Code of Conduct update  
 23/11/2021 Civility and Respect Newsletter  
 23/11/2021 Weekly waste update  
 23/11/2021 General events flyer KALC  
 23/11/2021 Local Government Bulletin  
 23/11/2021 National CSSC Message CoLP NFib Bulletin  
 23/11/2021 KALC CEO Bulletin November 2021  
 23/11/2021 Local Government Bulletin  
 23/11/2021 Adult carers strategy – pre-consultation engagement workshops  
 23/11/2021 Minutes for licensing and appeals committee  
 23/11/2021 E Watch 1924  
 23/11/2021 The Rural Bulletin  
 23/11/2021 NALC Chief Executive's Bulletin  
 26/11/2021 T&M Neighbourhood Engagement Meeting 8 December  
 26/11/2021 Stakeholder update bus strategy  
 26/11/2021 Civility and Respect working group update  
 26/11/2021 Gambling 2005 Statement of Licensing policy consultation  
 26/11/2021 E Watch 1925  
 26/11/2021 Local government bulletin  
 26/11/2021 Decision sheet for Street Scene and Environment Services Advisory Board  
 26/11/2021 T&M Ramblers programme  
 29/11/2021 Agenda Finance and General Purpose Committee  
 29/11/2021 Weekly Waste update  
 30/11/2021 E Watch 1926  
 02/12/2021 KALC T&M Thursday 9<sup>th</sup> December  
 03/12/2021 Weekly Waste Update  
 03/12/2021 E Watch 1927  
 06/12/2021 The state of Brownfield

## **7. Meetings**

### **(a) Meetings attended on behalf of the parish council**

04/11/2021 Parish Partnership Panel  
 09/12/2021 KALC area committee  
 13/11/2021 KALC AGM

19/11/2021 Tarmac Liaison Meeting

- (b) Future meetings**  
27/01/22 Parish Partnership Panel

**8. Parish Business for Decisions**

**(a) Highways Improvement Plan**

- i. To receive update on meeting with KCC
- ii. To note response sent to TRO consultation in November for extension to 7.5t and width restrictions Snodland Road.

**(b) Bank Infringement**

- i. To note update on legal advice

**(c) Local Plan**

- i. To note Local Plan update

**(d) Rural Broadband**

- i. To note clerk working with Openreach to progress project.

**(e) Queens Platinum Jubilee 2022**

- i. To discuss plans and confirm Village Hall hire

**(f) TMBC proposed Boundary Changes**

- i. To note the final consultation response sent (13/12/21 deadline)
- ii. To note draft TMBC response

**(g) Budget 2022-23**

To consider final budget and precept for 2022-23 *(Attachment 2)*

**(h) Strategic Plan review on progress**

**(i) Health and Safety - Defibrillator update**

**9. Parish Business for Noting**

**(a) Website update**

- i. To note the following added to the website:-
  - Police engagement meeting
  - Waste collection updates
  - Library services engagement
  - Bulb planting

**(b) Parochial Church Council**

- i. To receive regular update

**(c) Whatsapp Group Matters**

- i. To note any issues raised on the Birling Whatsapp Group

**(d) TMBC Waste Collections**

- i. To note weekly reports
- ii. To note two issues with dog bin emptying reported

## 10. Correspondence

- (a) Email from Ryarsh PC Clerk sharing crime information and crime prevention workshop at Ryarsh Village Hall
- (b) Gambling Statement
- (c) Civility and Respect Statement

## 11. Finance & Accounts

- (a) **To approve Bank Reconciliation November 2021.** (Attachment 3)  
Net Bank Balances as at 31/10/2021 £24,122.73
- (b) **To note budget position year to date November 2021.**  
(Attachment 3)
- (c) **To approve PAYE record December 2021.**
- (d) **BACS to be approved and signed**

Payee	Budget	Amount Gross	Amount Net	VAT	Description
J Miller	Staff Costs	£371.49	N/A	N/A	Dec Salary
HMRC	Staff Costs	£87.80	N/A	N/A	Dec PAYE
J Miller	Contingency	£234.00	£195.00	£39.00	Reimbursement for defib battery
Waveney IT	IT Costs	£45.60	£38.00	£7.00	Dec monthly mailbox cost
J Westwood	Contingency	£66.00	N/A	N/A	Reimbursement bulbs
Public Clocks Ltd	Church Clock	£167.45	£139.54	£27.91	Clock service
Poppy Appeal	Grants and Donations	£50.00	N/A	N/A	Poppy Wreath

## 12. Roads

- a) **To report any road issues.**
- b) **To receive update on M20 motorway noise problem.**
- c) **Road Closures – see website for details**
  - i. To note temporary road closures affecting Birling:
  - ii. None.

## 13. Planning

- a) **Applications to be considered**  
There are none.
- b) **Decisions by Tonbridge and Malling Borough Council**  
There are none.
- c) **Matters concerning Well Cottage**

## 14. Matters for future meetings

- 15. **Date of next meeting: Tuesday 11<sup>th</sup> January 2022 8pm**

*Julie Miller*

Parish Clerk clerk@birlingparishcouncil.gov.uk

9<sup>th</sup> December 2021