

## **Birling Parish Council**

**All members of Birling Parish Council are summonsed to attend the  
BIRLING PARISH COUNCIL MEETING to be held on**

**Tuesday 11<sup>th</sup> July 2023 at 8pm**

**At All Saints Church, Snodland Road, Birling**

**[www.birlingparishcouncil.gov.uk](http://www.birlingparishcouncil.gov.uk)**

Public and Press are welcome.

Public Participation – Item 5 only

- 1. Apologies for absence**
- 2. Declarations of Pecuniary and Non-Pecuniary Interest**
- 3. Approval and signing of minutes of meeting 13<sup>th</sup> June 2023** *(Appendix A)*
- 4. Reports**
  - (a)** County Councillor Sarah Hohler
  - (b)** Borough Councillors Paul Boxall and Bill Banks
  - (c)** Kent Police
- 5. Open Forum – Public Participation Session**

The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed ten minutes unless directed by the chair of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than three minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.
- 6. (a) Matters arising and last month's circulation**
  - i. Ryarsh School**

To receive any updates
  - ii. Village Hall access**

To receive any updates on availability of hall
  - iii. Parish Infrastructure Statement**

To note statement submitted to TMBC

### **(b) Matters for Information circulated to councillors.**

- 04/06 NALC Chief Executive Bulletin
- 04/06 A20 London Road Bus Lane Closure
- 04/06 E Watch 2083
- 04/06 KALC Summer conferences
- 04/06 NALC newsletter
- 04/06 NALC Chief Executive Bulletin
- 12/06 E Watch 2085
- 13/06 Update on Rural Policing
- 30/06 Call in protocol
- 30/06 KALC training for councillors
- 03/07 TMBC Community Safety newsletter
- 03/07 D Day celebrations
- 03/07 Kent Minerals and Waste Regulation 18
- 03/07 Kent Police update
- 03/07 NALC newsletter
- 03/07 E Watch 2088
- 03/07 E Watch 2089

## 7. Meetings

### (a) Meetings attended on behalf of the parish council

Parish Partnership Panel 15/06/2023 – Cllr Hewett

### (b) Future meetings

- i. Parish Partnership Panel 31/08/2023
- ii. Parish Partnership Panel 02/11/2023
- iii. Parish Partnership Panel 08/02/2024
- iv. Parish Partnership Panel 30/05/2024
- v. KALC T&M Area Committee 13/07/2023
- vi. KALC T&M Area Committee 28/09/2023
- vii. KALC T&M Area Committee 14/12/2023

## 8. Parish Business for Decisions

### (a) OEP Protected Sites Call for Evidence

- i. To consider sending a response (responses still being accepted)  
[Call for Evidence - Protected sites for nature in England and Northern Ireland | Office for Environmental Protection \(theoep.org.uk\)](https://www.theoep.org.uk)

### (b) Highways

- i. To receive update from Cllr Hirst on Highways Improvement Plan.
- ii. To receive update on bank infringement.
- iii. To note near misses at Leybourne Chase junction reported to Cllr Hohler and to receive update.

### (c) Local Plan

- i. To note update

### (d) Community Transport Grant / Bus Services

- i. To receive update on KALC T&M parish council initiatives

### (e) Jubilee and Coronation

- i. To receive update on visit to Gallaghers to choose stone.
- ii. To receive planning update on stone from Cllr Hewett.
- iii. To receive update from Cllr Nevill on tree planting.

### (f) Local Charities

- i. To receive update from Cllr Yates on hardship fund proposal

### (g) Village Maintenance, Waste and Litter

- i. To note contractor being sought to cut grass around war memorial.
- ii. To receive update on Box Tree works.
- iii. To consider date for October litter pick.

### (h) Climate Action

- i. To review and update the Climate Action Plan.

### (i) Strategic Plan Update

- i. To review strategic plan headings.

## 9. Parish Business for Noting

### (a) Website/Social Media platforms updates

To note the following added to online platforms:

- KCC free bus weekend

**(b) Parochial Church Council**

- To receive regular update.

**(c) Resident Matters**

- To note any recent local issues raised.

**10. Correspondence**

There is none.

**11. Finance & Accounts**

**(a) To receive internal audit report 2022-23**

*(Appendix B)*

**(b) To approve Bank Reconciliation June 2023**

Net Bank Balances as at 30/06/2023 £17,934.53

*(Appendix C)*

**(c) To note budget position year to date June 2023**

*(Appendix D)*

**(d) To approve PAYE record July 2023.**

**(e) BACS and DD to be approved and signed:**

Payee	Budget	Amount Gross	Description
Various	Staff Costs	£497.36	Staff costs July
LASER	Streetlighting	£24.12	Streetlight energy costs
G Gold	Reserves	£180.00	Coronation Band payment
L Robbins	Reserves	£90.00	Annual internal audit
Waveney IT	IT Costs	£62.73	Monthly mailbox costs

**12. Roads**

**(a) To report any road issues**

**(b) Road Closures – see website for details**

- To note temporary road closures affecting Birling

**13. Planning**

**(a) Applications to be considered – there are none.**

**(b) Decisions by Tonbridge and Malling Borough Council – there are none.**

**14. Matters for future meetings**

**15. Date of next meeting: 12<sup>th</sup> September 2023**

*Julie Miller* Julie Miller, Parish Clerk clerk@birlingparishcouncil.gov.uk 5<sup>th</sup> July 2023