

Birling Parish Council

All members of Birling Parish Council are summonsed to attend a meeting of the FULL COUNCIL to be held on

Tuesday 13 March 2018 at 8pm

Birling Village Hall, Snodland Road, Birling ME19 5JE

Public and Press are welcome to attend

- 1. Apologies for absence**
 - 2. Declarations of Pecuniary and Non-Pecuniary Interest**
 - 3. Reports – County, Borough and Police**
 - 4. Open Forum – Public Participation Session**
 - 5. Approval and signing of minutes of February’s meeting** (*pages 1-4*)
 - 6. Matters arising and last month’s circulation**
 - i. Traffic Survey**
To report update from KCC Cllr Sarah Hohler
 - ii. LED Lighting**
To report meeting with KCC to progress installation
 - iii. Local Plan**
To note no further updates from Tonbridge and Malling Borough Council
- (b) Matters for Information circulated to councillors**
- i. 30/01/2018 M2 Junction 5-6
 - ii. 05/02/2018 January Bus Monthly Updates
 - iii. 05/02/2018 KALC event Introduction to Planning
 - iv. 05/02/2018 KALC events added for Spring
 - v. 05/02/2018 KALC Dynamic Councillor event
 - vi. 05/02/2018 Weekly news digest
 - vii. 10/02/2018 Guidance on Local Government Investments
 - viii. 10/02/2018 Local Government Ethical Standards Stakeholder Consultation
 - ix. 10/02/2018 Kent Downs Area of Outstanding Natural Beauty Management Plan Consultation
 - x. 10/02/2018 Issue 1528 E Watch
 - xi. 10/02/2018 Invitation to discover Gatwick
 - xii. 10/02/2018 KALC GDPR Update
 - xiii. 10/02/2018 Great British Spring Clean
 - xiv. 10/02/2018 Could you help a toad cross the road
 - xv. 10/02/2018 Issue 1527 E Watch
 - xvi. 16/02/2018 Walk the Chalk walking festival May 4-11
 - xvii. 16/02/2018 Works Information A21 scheme
 - xviii. 16/02/2018 Kent Mineral Site Options Addendum
 - xix. 16/02/2018 Issue 1529 E Watch
 - xx. 16/02/2018 TMBC Easter Holiday activities
 - xxi. 16/02/2018 Tom Tugendhat MP objections to Ryarsh Sandpit
 - xxii. 16/02/2018 Weekly news digest
 - xxiii. 16/02/2018 KALC membership survey
 - xxiv. 20/02/2018 Request for advise on KALC T&M meetings

- xxv. 28/02/2018 issue 1533 E Watch
- xxvi. 28/02/2018 Neighbourhood Watch Updates
- xxvii. 28/02/2018 NALC GDPR Took Kit
- xxviii. 28/02/2018 Weekly News Digest
- xxix. 28/02/2018 Flood Warden Training
- xxx. 02/03/2018 Minutes of Parish Partnership Panel
- xxxi. 02/03/2018 Issue 1534 E Watch
- xxxii. 02/03/2018 Agenda for Joint Transportation Board Monday 12th March
- xxxiii. 02/03/2018 South East Water draft water resources management plan 2019
- xxxiv. 02/03/2018 KALC T&M October meeting date
- xxxv. 02/03/2018 KALC Parish News February 2018
- xxxvi. 02/03/2018 NALC Chief Executive Bulletin
- xxxvii. 02/03/2018 Issue 1531 E Watch
- xxxviii. 02/03/2018 Various emails concerning TMBC Waste Collections
- xxxix. 02/03/2018 UK Power Networks information on weather
- xl. 05/03/2018 Supplement for Joint Transportation Board papers
- xli. 05/03/2018 February Monthly Bus Updates
- xlii. 05/03/2018 West Kent Neighbourhood Watch updates

(c) Any other matters arising from the minutes

7. Meetings attended on behalf of the parish council

- (a) Parish Partnership Panel Cllr J Westwood 15/02/2018

8. Parish Business for Decisions

- (a) **Friends At Birling Church**
To approve funding request
- (b) **War Memorial Project**
To consider councillor comments and agree work required
- (c) **Website**
To note 'birlingparishcouncil.gov.uk' live.
- (d) **Kent Minerals and Waste Local Plan 2013-30 Consultation**
To consider response to consultation
- (e) **General Data Protection Regulations**
To consider action plan and agree actions
- (f) **Remembrance Day 2018**
To consider tribute celebrations
- (g) **Great British Spring Clean**
To note change of date to Saturday March 17th due to snow and agree actions
- (h) **Annual Parish Assembly**
To agree topic and format of meeting
- (i) **'Walk the Chalk'**
To consider organising parish walk – proposal from Cllr Nevill

9. Correspondence

- (a) Email from resident concerning Kent Minerals and Waste Plan and new website launch 03/02/2018
- (b) Membership Renewal for Rural Kent Membership 10/02/2018

- (c) TMBC on street parking fees and charges order consultation
10/02/2018
- (d) Email from resident asking for details of KCC roadworks to be added to website
16/02/2018

10. Finance & Accounts

- (a) To approve Bank Reconciliation February 2018
Net Bank Balances as at 31/01/2018: £38,891.29
- (b) To note budget position year to date February 2018
- (d) To approve PAYE record March 2018
- (e) To receive statement from Secure Trust Bank
- (e) To note transfer of banking arrangements to Unity Trust Bank
- (f) Cheques to be signed:

Payee	Budget	Cheque No.	Amount	Description
J Miller	Staff Costs	1566	£ 298.51	February salary
J Miller	Staff Costs	1567	£ 110.79	Clerk Expenses 2017/18
HMRC	Staff Costs	1565	£149.40	HMRC PAYE February & March 2018

11. Roads

- (a) To report any road issues

12. Planning

- (a) Applications to be considered

- i. TM/17/03515 - Proposed replacement asphalt plant and revised site layout to include the relocation of a concrete batching plant at Ham Hill Quarry (Tarmac)

- (b) Decisions by Tonbridge and Malling Borough Council

- i. TM/18/00119/TNCA T4 Western Red Cedar to reduce height of hedgerow to 2m; T6 Beech to reduce height of hedgerow to 2m and T1 & T2 Sycamores to reduce crown – NO OBJECTION

13. Matters for future meetings

14. Date of next meeting: 10 April 2018 at 8pm

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings Act) 1960 because of the confidential nature of the business to be transacted, the public and press will be asked to leave the meeting during the consideration of the following items:

15. To agree substantive appointment of Parish Clerk

16. Pension Scheme

- (a) To consider report and agree actions

Julie Pilbeam

Julie Pilbeam, Parish Clerk birlingparishcouncil@hotmail.co.uk

6 March 2018