

Birling Parish Council

**All members of Birling Parish Council are summonsed to attend the
FULL COUNCIL MEETING to be held on**

Tuesday 9th February 2021 at 8pm

**VIA Video Conferencing – please see website for Zoom log in
details**

www.birlingparishcouncil.gov.uk

Public and Press are welcome to attend via video conference

Public Participation – Item 4 only

- 1. Apologies for absence**
- 2. Declarations of Pecuniary and Non-Pecuniary Interest**
- 3. Reports - County, Borough and Police**
Police update circulated prior to the meeting.
To note criminal activity reported on Village WhatsApp
- 4. Open Forum – Public Participation Session**
The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed ten minutes unless directed by the chairman of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than three minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.
- 5. Approval and signing of minutes of the following meetings:**
 - (a) January 12th 2021 *(Attachment 1)*
 - (b) January 26th 2021 *(Attachment 2)*
- 6. (a) Matters arising and last month's circulation**
 - i. Parking issues**
To receive update from Cllr Hirst regarding photographs of issues.
 - ii Meeting with Ryarsh School**
To receive update from Cllr Walker by head teacher.
 - iii. Culverts**
Deferred due to Corona Virus.
 - iv. The bank verge infringement**
To note Surrey Hills solicitors investigating costs options for advice.
 - v. Box Tree**
To note formal notification required for works if tree is trunk over 75mm measured 1.5m above ground level.

(b) Matters for Information circulated to councillors

 - 09/01/2021 Ewatch 1832
 - 09/01/2021 The rural bulletin
 - 09/01/2021 RSN Rural funding digest
 - 09/01/2021 Star count the stay at home edition
 - 09/01/2021 NALC chief executives bulletin
 - 09/01/2021 Help us turn the tide on plastic
 - 09/01/2021 KALC training events
 - 09/01/2021 Action Fraud scams

09/01/2021 Local Government Bulletin
 09/01/2021 M20 works bulletin
 09/01/2021 E watch 1833
 09/01/2021 Kent and Medway Vaccination programme update
 09/01/2021 Local Government Bulletin
 12/01/2021 Local Government Bulletin
 12/01/2021 The rural bulletin
 12/01/2021 E watch 1834
 12/01/2021 Neighbourhood Engagement meeting TMBC
 17/01/2021 NALC Chairman – open letter to councillors
 17/01/2021 Business Alert HMRC phishing scam
 17/01/2021 Ewatch 1835
 17/01/2021 NALC Coronavirus update
 17/01/2021 M20 updates
 17/01/2021 Local Government Bulletin
 17/01/2021 Joint Standards Committee code of conduct training
 18/01/2021 Gatwick In Touch newsletter
 18/01/2021 The Rural Bulletin
 19/01/2021 Local Government Bulletin
 19/01/2021 KALC Bitesize learning
 19/01/2021 KCC Member briefing environment update
 25/01/2021 E watch 1837
 25/01/2021 KALC CEO Bulletin
 25/01/2021 COVID 19 vaccine update
 25/01/2021 M20 works bulletin
 25/01/2021 KALC event GDPR and Website accessibility
 25/01/2021 Keep Kent Safe – doorstep criminals
 25/01/2021 Local Government Bulletin
 26/01/2021 COVID 19 supporting your community
 26/01/2021 KCC Trading standards alert
 26/01/2021 NALC Consultation Briefing EPC1-21
 26/01/2021 Agenda Parish Partnership Panel
 01/02/2021 Local Government Bulletin
 01/02/2021 COVID Report + NHS report
 01/02/2021 Call for capital project ideas
 01/02/2021 Local Government Bulletin
 01/02/2021 KALC event an introduction to chairmanship
 01/02/2021 Local Government Bulletin
 01/02/2021 Kent and Medway Covid 19 vaccine 28 January
 01/02/2021 s137 limit for 2021/22
 01/02/2021 M20 Works Bulletin
 01/02/2021 Timetable changes from February
 01/02/2021 KALC Community Awards
 01/02/2021 NALC Chief Executive bulletin

7. Meetings

(a) Meetings attended on behalf of the parish council

04/02/2021 Parish Partnership Panel – Cllr Westwood

(b) Future meetings – to consider Agenda

25/02/2021 Tarmac Liaison Meeting – Cllr Westwood

8. Parish Business for Decisions

(a) Highways Improvement Plan

i. To note plan sent to Ian Grigor, KCC.

- (b) Local Plan**
 - i. To note update
- (c) Coronavirus updates**
 - i. To note continued national lockdown restrictions
 - ii. To note community support efforts update from BART
 - iii. To note Village Hall update
- (d) Fly Tipping / Litter**
 - i. To note response from borough councillors regarding litter issues
 - ii. To note further fly tipping in neighbouring Parish
- (e) No Parking Sign**
 - i. To consider resident parking issues.
- (h) Streetlighting**
 - i. To consider contractors advice
- (i) Strategic Plan**
 - i. To consider the updates to the 3 year plan document
(attachment 3)

10. Parish Business for Noting

(a) Website update

- i. To note the following added to the website:-
 - Road Closures and M20 Updates
 - Corona Updates
 - Covid scams

11. Correspondence

- (a) Email from Ryarsh resident warning of possible intruders
- (b) Email from resident thanking PC for Stangate Road improvements
- (c) To confirm response to Freedom of Information Request

12. Finance & Accounts

(a) To approve Bank Reconciliation January 2021.

(Attachment 4)

Net Bank Balances as at 01/01/2021 £23197.10

(b) To note budget position year to date January 2021.

(Attachment 4)

(c) To approve PAYE record February 2021.

(d) BACS to be approved and signed (in person at next face to face meeting):

		Gross	Net	VAT	
J Miller	Staff Costs	£283.69	N/A	N/A	Salary February
HMRC Cumbernauld	Staff Costs	£175.60	N/A	N/A	PAYE February
Spectrum Signs	Expenses	£116.40	£97.00	£19.40	No Parking Sign
Waveney IT	IT Costs	£459.60	£383.00	76.60	Transfer of council email
Kent County Council	Street Lighting Supply	£587.77	558.39	£29.38	Street lighting supply Feb 2020 – Jan 2021
123 Connect	IT Costs	£42.00	£35.00	£7.00	DNS domain transfer to new provider.

- 13. Roads**
- (a) To report any road issues**
 - (b) To report any updates on M20 Smart Motorway Works**
 - i. To note contact regarding tree planting.
 - (c) Road Closures – see website for details**
 - i. To note temporary road closures affecting Birling:
None
- 14. Planning**
- (a) Applications to be considered**
There are none.
 - (c) Decisions by Tonbridge and Malling Borough Council**
There are none.
- 15. Matters for future meetings**
- 16. Date of next meeting: Tuesday 9th March 2021 8pm**

Julie Miller Julie Miller, Parish Clerk clerk@birlingparishcouncil.gov.uk

4th February 2021