

## Birling Parish Council

### Minutes of Meeting held on Tuesday 8 September 2015 in Birling Village Hall at 8pm

**Present:** Councillors      Mr Ron Nudd (Vice Chair)      Mr Colin Grimmett  
   Ms Deborah Harrington      Mrs Sylvia Spooner  
   Mrs Helen Walker

and Mrs Grimmett (Clerk)

#### **1 Apologies for Absence and Declarations of Interest**

Apologies were received from County Cllrs Mrs Hohler and Mr Balfour, Borough Councillor Mrs Kemp, Cllrs Westwood & Nevill and PCSO Boyd. There were no declarations of interest at this point.

#### **2 Reports**

**County and Borough**      No reports received

**Crime**      PCSO Boyd was unable to attend but had advised that no incidents had been reported. Since this report was received the following incidents were reported in E-watch:

2/9 10.30pm locks on garages in Roughetts Road were damaged

3/9 7 – 7.30am security light on a shed in Snodland Road was damaged

4/9 9pm – 9am belongings stolen from an outbuilding

In the first 2 cases suspicious males were spotted in the area.

#### **3 Open Forum** Cll Walker expressed an interest as a neighbour

Jonathon Marchant advised that it is likely that his father's property, in Masters Lane, will be sold as a building plot. They envisage 3 houses being built to replace the current 3 buildings which form 1 dwelling. He and his siblings would prefer not to sell to any of the large building companies and asked the Councillors for their views on what the Parish Council might like to see there. This matter will be discussed October's meeting.

Tim Cantor advised the Council that his response to TMBC on the revised Ryarsh Stables application were exactly the same as they had been for the original application. His concerns included whether the number of movements planned might very likely increase in the future, whether the setting up of 1 light industrial unit might set a precedent for more to be developed and the landowner's willingness to properly maintain the property as evidenced by the state of the fence and vegetation growing over the footpath in this area of outstanding natural beauty.

#### **4 Approval and Signing of Minutes of Previous Month's Meeting**

It was **RESOLVED** that the minutes of the meeting held on Tuesday 14 July 2015 be **APPROVED** and they were **SIGNED** by the Chair.

#### **5 Matters arising and last month's circulation**

##### **(a) Defibrillator**

The defibrillator had been installed in the village hall porch. After speaking to the Village Hall Committee it was decided to ask Community Heartbeat if the training session could be held towards the end of October avoiding half term week.

##### **(b) Kent, Surrey & Sussex Air Ambulance 25<sup>th</sup> Anniversary Afternoon Tea**

The Clerk and Cllr Grimmett had attended the afternoon tea. Presentations on how the service was run and talks by 2 members of the public who had needed to be airlifted to

hospital after accidents were very informative.

**(b) Clerk's hours re Transparency & Website**

The Clerk advised that it had taken 2 additional hours (payment to be made in October) to cover this work, mainly due to problems with the website. These were ongoing but should be resolved before the next meeting. Hours to be reviewed again in October.

**(c) Any other matters arising**

Nothing was raised under this heading.

**6 Parish Business for Decision**

**(a) Review of Standing Orders & Financial Regulations**

It was **RESOLVED** that no changes were necessary to either document.

**(b) Any other matters to be Decided**

Nothing was raised under this heading.

**7 Correspondence**

**Heart of Kent Hospice – Update on Patient Transport Services**

BPC had donated £50 towards this service in 2014/15 and it is hoped that the vehicle will be ready for service in September. Details of their new Care at Home Team project were given in the hope that BPC would be able to make a further donation. This request will be considered later in the year with all other requests.

**8 Financial Matters**

**(a) Monthly accounts, statements & PAYE records to be signed**

The bank statement, monthly reconciliation sheet for July and August and PAYE forms were signed. June's reconciliation sheet had been signed during the summer break.

NatWest account balances as at 31 August 2015: Current £11876.66 Reserve £100.38

Secure Trust Bank: £16472.98

**(b) Cheques**

			<b>Net</b>	<b>VAT</b>	<b>Gross</b>
(The following cheque had been signed during the summer break)					
1395	Andy Payne Electrical	Installation of defibrillator	£120.00	£24.00	£144.00

The following cheques were signed:

1396	Mrs Grimmett	July salary & reimbursements			£355.00
1397	HMRC	PAYE			£120.00
1398	TMBC	Uncontested Election Costs	£56.09	£11.22	£67.31
1399	BVHCT	Hire of Hall			£28.00
1400	TMBC	Lighting maintenance	£120.00	£24.00	£144.00

**(c) Removal of Cllr Hopper from Bank Mandate and addition of Cllr Harrington**

It was **RESOLVED** that Cllr Hopper be removed from the NatWest signing mandate and Cllr Harrington be added and the relevant forms were completed. Cllr Harrington had been given the relevant documentation for completion during the summer break.

**(d) Any other financial business**

Nothing further was raised under this heading.

**9 Roads**

**(a) JPCTCG Meeting**

Next meeting will be on 28 September. Cllrs Nudd and Grimmett will attend.

**(b) Closure of Birling Road**

A copy of a letter from Leybourne Parish Council supporting the possible closure of Birling Road had been received. BPC did not support this proposal as a footpath for walkers is available separate from the road. Access for residents is still required to the garage/shop on the A20 (the only local facility) and West Malling without using a major road which is

often subject to blockages and it was thought unlikely that residents of Leybourne Chase would use Birling Road now that the road through Leybourne Chase is to be open. Cllr Matthew Balfour is asked to take account of Birling Parish Council's view on this proposal should the matter receive further consideration.

**(b) Any other roads business**

Cllr Walker advised that she had been told that the footpath by Birling Ashes was blocked. Cllr Harrington offered to check and let the Clerk know.

10 **Planning**

**New Applications:**

TM/15/02445/FL TQ567539 159747

Applicant: Mr P Amlani

Location: Ryarsh Livery Stables, Birling Road, Ryarsh, West Malling

Proposal: Demolition and removal of existing commercial livery barns and portakabins and replace with Class B8 storage unit with ancillary B1 office

BPC: Objections as per previous application

**Decisions:**

11 **Any Other Business**

Ian Machin, who had been a member of Birling Parish Council for over 20 years, had sadly passed away in August. The Council expressed their condolences to his family and their appreciation of Ian's work on behalf of the community.

Nothing further was raised under this heading.

12 **Date of next meeting**

As previously agreed **Tuesday 13 October 2015 at 8.00pm**

There being no further business the meeting closed at 9.05pm.