

Birling Parish Council

**All members of Birling Parish Council are summonsed to attend the
BIRLING PARISH COUNCIL MEETING to be held on**

Tuesday 13th February 2024 at 8pm

At All Saints Church, Snodland Road, Birling

www.birlingparishcouncil.gov.uk

Public and Press are welcome.

Public Participation – Item 5 only

- 1. Apologies for absence**
- 2. Declarations of Pecuniary and Non-Pecuniary Interest**
- 3. Approval and signing of minutes of meeting 9th January 2024** *(Appendix A)*
- 4. Reports**
 - (a)** County Councillor Sarah Hohler (pothole update received)
 - (b)** Borough Councillors Paul Boxall and Bill Banks
 - (c)** Kent Police – no report received.
- 5. Open Forum – Public Participation Session**

The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed ten minutes unless directed by the chair of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than three minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.
- 6. (a) Matters arising and last month's circulation**
 - i. Ryarsh School**

To receive any update.
 - ii. Village Hall access**

To receive any updates on availability of hall.
 - iii. Post Office**

To note response from Royal Mail to MP.

(b) Matters for Information circulated to councillors.

- 12/01** Open spaces for TMBC Open Space Study
- 12/01 Chief Executive Bulletin
- 12/01 KCC Parish Council Winter Support Scheme
- 23/01 E Watch 2150
- 23/01 Parish Councillors and vacancies update TMBC
- 23/01 E Watch 2149
- 23/01 Chief Executive Bulletin
- 23/01 Pre-submission Draft of Kent Minerals and Waste Plan**
- 23/01 NALC Newsletter
- 23/01 E Watch 2148
- 23/01 KALC T&M Minutes 14th December 2023
- 28/01 Chief Executive Bulletin
- 28/01 T&MBC Graffiti Consultation
- 28/01 Chief Executive Bulletin
- 28/01 E Watch 2151
- 28/01 RMBC Digital Inclusion Services

28/01 Green Business Grant Scheme
 28/01 KALC Training Bulletin
 28/01 Youth Program information for councils
 28/01 Kent Rural Policing Matters
 01/02 E Watch 2152
 01/02 NALC Newsletter
 01/02 Gallagher Insurance advice – risk management
 05/02 Chief Executive Bulletin
 05/02 NALC Events
 05/02 Street Vote Development Orders
 05/02 The Rural Bulletin
 05/02 M20 moveable barrier
 05/02 Survey for parish councils about activities with children, young people and communities
 05/02 February KALC News
 05/02 E Watch 2153
 05/02 Trading Standards latest alerts
 05/02 Get Tonbridge and Malling project
 05/02 KALC News
 05/02 Town, Parish and Community Councils D Day 80 06/06/2024

7. Meetings

- (a) **Meetings attended on behalf of the parish council.**
- i. Parish Partnership Panel 08/02/2024 (Cancelled)
- (b) **Future meetings**
- i. Snodland Asphalt Meeting 18/04/2024
 ii. KALC T&M Area Committee 18/04/2023 (in person)
 iii. KALC T&M Area Committee 11/07/2024 (Teams)
 iv. Parish Partnership Panel 30/05/2024
 v. Parish Partnership Panel 29/08/2024
 vi. KALC T&M Area Committee 03/10/2024 – AGM in person
 vii. KALC T&M Area Committee 12/12/2024 (Teams)

8. Parish Business for Decisions

- (a) **Highways**
- i. To receive update from Cllr Hirst on Highways Improvement Plan.
 ii. To receive update on bank infringement.
- (b) **Local Plan**
- i. To note update
- (c) **Community Transport Grant / Bus Services**
- i. To receive update on KALC T&M parish council initiatives
- (d) **Jubilee and Coronation**
- i. To receive update on visit to Gallaghers to choose stone.
 ii. To receive update from Cllr Nevill on tree planting.
- (e) **Village Maintenance, Waste and Litter**
- i. To note litter pick taking place 24th March 10am.
- (f) **Climate Action**
- i. To review and update the Climate Action Plan.

- (g) **Strategic Plan Update**
 - i. To review updated strategic plan.
- (h) **Annual Parish Meeting**
 - i. To consider format for meeting 14/05/2024
- (i) **Community Resilience Plan**

9. Parish Business for Noting

- (a) **Website/Social Media platforms updates**
To note the following added to online platforms:
 - Road closures

- (b) **Parochial Church Council**
 - i. To receive regular update.

- (c) **Resident Matters**
 - i. To note any recent local issues raised.

10. Correspondence

MP Tom Tugendhat re Royal Mail (see matters arising)

11. Finance & Accounts

- (a) **To approve Bank Reconciliation January 2024**
Net Bank Balances as at 31/1/2024 £17,720.26 *(Appendix B)*
- (b) **To note budget position year to date January 2024** *(Appendix C)*
- (c) **BACS and DD to be approved and signed for February 2024:**

Payee	Budget	Amount Gross	Amount Net	VAT	Description
Various	Staff Costs	£527.84			January staff costs
LASER	Streetlighting	£29.55	£28.07	£1.48	Streetlight energy costs
Waveney IT	IT Costs	£62.73	£52.27	£10.46	Monthly Mailbox Costs
HugoFox	IT Costs	£11.99	£9.99	£2.00	Monthly website costs
Beams	Donations	£50.00			Donation

12. Roads

- (a) **To report any road issues**
 - i. To feedback any issues with parking on Ryarsh Road on boundary with Ryarsh and consider encouraging safer parking – request from Ryarsh Parish Council.
 - ii. To note update on salt bag from KCC.
 - iii. TMBC Graffiti Consultation
- (b) **To note update on Stangate Road pothole**
- (c) **Road Closures – see website for details.**
 - i. To note temporary road closures affecting Birling Stangate Road; Castle Way (Leybourne); White Horse Road

13. Planning

- (a) **Applications to be considered - there are none.**
- (b) **Decisions by Tonbridge and Malling Borough Council – there are none.**
- (c) **Street Vote Development Orders**

14. Matters for future meetings

15. Date of next meeting: 12th March 2024

Julie Miller Julie Miller, Parish Clerk clerk@birlingparishcouncil.gov.uk 7th February 2024