

Birling Parish Council

Minutes of Meeting held on Tuesday 18th June 2020 via Video Conference Call at 8pm

Present: Councillors Mrs J Westwood (Chair)
Mr N Hewett
Mr S Houldsworth
Mr S Hirst
Mr G Nevill
Mrs S Spooner
Mrs H Walker

Clerk Ms J Miller

Also in attendance: Borough Councillor Kemp; 0 members of the public

215. Apologies for absence

There were none. County Councillor Hohler gave her apologies.

216. Declarations of Pecuniary and Non-Pecuniary Interest

There were none.

217. Reports - County, Borough and Police

Cllr Kemp reported that waste collection is getting back on track. There were no further updates on the change to the proposed 21 day deadline for planning comments. Cllr Kemp will email an update to the clerk.

218. Open Forum – Public Participation Session

There were none.

219. Approval and signing of minutes of May's meeting

It was **RESOLVED** to approve the minutes of May's meeting. The minutes will be signed at the next face to face meeting.

It was noted that a planning application had been received after the agenda had been published and this had been discussed at the May meeting. This will be noted in the minutes.

220. (a) Matters arising and last month's circulation

i. Parking issues

Deferred due to Corona Virus

ii Meeting with Ryarsh School

Deferred due to Corona Virus

iii. Culverts

Deferred due to Corona Virus

iv. The bank verge infringement

To note new report lodged with KCC

It was noted that the issue shall also be raised with Cllr Sarah Hohler and photographs included. The new government funding for highways authorities could be used to resolve this issue

v. Waste Collection

To note update on bin collections

221. Matters for Information circulated to councillors

05/05/2020 E Watch 1762

05/05/2020 Virtual VE day celebrations
05/05/2020 COVID 19 Update
12/05/2020 Rural Bulletin Update
12/05/2020 Ryarsh Protection Group Update
12/05/2020 Waste centre reopening
12/05/2020 KALC updates on table of examples of COVID 19 support
12/05/2020 Pipe cleaning in area – water
12/05/2020 Planning system in crisis – CPRE
12/05/2020 E Watch 1763
12/05/2020 Grants Online
12/05/2020 Good news re garden waste collections
12/05/2020 RSN Funding Digest
12/05/2020 COVID 19 updates
12/05/2020 NALC Coronavirus updates
12/05/2020 Kent media release – coronavirus
12/05/2020 Additional train services
13/05/2020 Walking in Kent
13/05/2020 NALC Chief Executive Bulletin
16/05/2020 Latest information on COVID19 Funding
16/05/2020 Scam Advice
16/05/2020 E Watch 1765
23/05/2020 All lane running Motorway
23/05/2020 NALC Chief Executive bulletin
23/05/2020 KALC online training pilot
23/05/2020 COVID 19 Update
23/05/2020 E Watch 1767
23/05/2020 Kent Fire and Rescue Online Open Day
23/05/2020 COVID 19 Content for Kent Residents
23/05/2020 KALC Letter to Secretary of State for Communities and Local Gov
23/05/2020 The Rural Bulletin May 2020
23/05/2020 E Watch 1768
23/05/2020 Help to Care App
23/05/2020 KALC CEO Bulletin
31/05/2020 E Watch 1769
31/05/2020 Agenda for TMBC Joint Transportation Board
31/05/2020 M20 Updates
31/05/2020 KALC registration online training
31/05/2020 NALC Open letter to councillors

222. Meetings

- (a) **Meetings attended on behalf of the parish council**
There were none.
- (b) **Future meetings**
11/06/2020 The Parish Partnership Panel will be held via MS Teams.
The Tarmac meeting has been deferred until October.

223. Parish Business for Decisions

- (a) **Highways Improvement Plan Highways Improvement Plan**
- i. To note meeting with KCC deferred due to Corona Virus – noted.
 - ii. To note survey results on website and social media.
- The correspondence from a Stangate Road resident was discussed and it was noted that a 40mph limit can be considered. The resident will be contacted to let them know that the parish council will look to include this in the plan.

It was noted that the results will be added to the homepage on the website to make the results easier for residents to find.

It was **RESOLVED** to request a socially distanced outside meeting with KCC and Ryarsh Parish Council.

The clerk will follow up with the Ryarsh parish clerk.

iii. To note updates to Traffic Management Act 2004 Guidance and consider actions – it was noted this could be included in the highways plan.

(b) Local Plan

i. To note deferred due to Corona Virus – noted.

(c) BART Community Support

i. To note community support efforts update – noted.

(d) Fly Tipping

i. To note cameras deferred due to Coronavirus – noted.

ii. To receive update

It was noted that there had been further fly tipping locally.

(e) Village Maintenance

i. To note work on refurbishment on village sign and replacement of pole deferred due to Corona Virus – noted.

The church clock was discussed and it was noted that the clock could be maintained in April each year, after the clocks change.

224. Parish Business for Noting

(a) Website update

i. To note the following added to the website:-

- Road Closures and M20 Updates
- Corona Updates
- Kent Fire and Rescue open day (online)
- Scam Advice
- Survey results
- Household waste sites opening

All noted.

225. Correspondence

(a) Email from resident concerning survey results (23/05/2020)

(b) Email concerning anti social behaviour in village hall car park (referred to PCSO) 19/05/2020

226. Finance & Accounts

(a) To approve Bank Reconciliation May 2020. (Attachment 3)

Net Bank Balances as at 31/05/20 £22,092

(b) To note budget position year to date May 2020. (Attachment 3)

(c) To approve PAYE record June 2020.

(d) Update on Secure Trust – to note documents being signed on 10th June

(e) BACS to be approved and signed (in person at next face to face meeting):

J Miller	Staff Costs	£255.87	N/A	N/A	June Salary
HMRC	Staff Costs	£156.80	N/A	N/A	HMRC PAYE June
123 Connect	Annual Mailbox Subscriptions	£144.00	£120.00	£24.00	Cllr Houldsworth mailbox 365 account for 12 months

KALC	Training	£72.00	£60.00	£12.00	Training Course Jan 2020 - Clerk audit training
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(f) To note 2019- 2020 Year end Audit to be carried out 10th June.

227. Roads

(a) To report any road issues

To note no further update on 'welcome to' sign.

(b) M20 Smart Motorway Works

i. To consider writing to MP regarding safety concerns.

ii. To note tree planting to commence in November.

It was **RESOLVED** to add this item to the agenda in November to ensure that the trees have been planting. It was asked if the amount and type of planting could be disclosed.

iii. To discuss increased traffic through the parish.

It was noted that the increased traffic could have been the result of Castle Way being closed.

(c) Road Closures – see website for details

i. To note temporary road closures affecting Birlinging:

Castle Way, Taylors Lane, Old School Lane, Wrotham Water Lane

228. Planning

(a) To discuss TMBC changes to planning procedures and the impact on process

It was noted that the clerk will draft a policy for consideration at the July meeting should the borough council agree to proceed with the 21 day deadline for planning responses.

229. Planning

(a) Applications to be considered

There are none

(b) Decisions by Tonbridge and Malling Borough Council

There are none

230. Matters for future meetings

Cllr Houldsworth announced his resignation from the parish council due to his work commitments. Cllr Houldsworth was thanked for his contribution to the parish council and the village, notably in litter picking and the community walk.

It was noted that the standard items will continue and Neighbourhood Watch will be on the agenda matters for information. The website contact list will also be included to be updated. A set of meeting dates shall also be agreed.

214. Date of next meeting: Tuesday 14th July 2020 at 8pm

Meeting closed at 21:43pm

Signed..... Date.....